

OFFICIAL NOTICE

**AUGUST 2025, FIRST QUARTERLY CONFERENCE BOARD OF GOVERNORS
MEETING OF LEGAL PROFESSIONALS, INCORPORATED**

TO: Governors, LPI Officers, LPI Committee Chairs, Members-at-Large,
LSI/LPI Past Presidents, and LPI Honorary Members

The First Quarterly Conference and Board of Governors Meeting of LEGAL PROFESSIONALS, INCORPORATED, will be hosted by Santa Clara County Legal Professionals Association from August 8, 2025, through August 10, 2025, in San Jose – Silicon Valley, California.

HEADQUARTERS: Holiday Inn San Jose - Silicon Valley
1350 North 1st Street
San Jose, CA 95112

HOTEL RESERVATIONS: By Phone (408) 453-6200
Online: [Hotel Reservations](#)
Group Code: LPI

ROOM DEPOSIT REQUIRED: All reservations must be guaranteed by either a master account, a credit card, or an advance deposit of one night's room and tax charges.

DEADLINE FOR HOTEL RESERVATIONS: 3:00 PM on Wednesday, July 25, 2025
(No room rate guarantee after this date)

RATES: **\$119** per night (single/double)
Tax (14%) & Fees for room rates = **\$18.41**
Per night = **\$137.41**

PARKING CHARGE PER DAY: Complementary Parking

CHECK-IN / CHECK-OUT: Check-in time is 4:00 p.m.; Check-out time is 11:00 a.m.

HOTEL AMENITIES: Internet Access; Swimming Pool; Fitness Center; Restaurant; Room Service; Accessible; Meeting Facilities; Bar; Smoke free; Smoking Areas; 24 hour – Concierge; Conference Center; Dry Cleaning; Airport shuttle Information:
Shuttle Service call (408) 453-6200

Terminal A (Outside towards the parking garage then turn left)

- Air Canada • Delta Frontier • United Airlines
- American Airlines • Hawaiian • Volaris • ANA • Jet Blue

Terminal B (Across the street, center island, look for #10)

- British Airways • Southwest Airlines

ON-SITE DINING OPTIONS:

The Pub is a buzzing public house offering thirst-quenching cocktails and edibles to suit every taste. The Hotel does not offer Room Service

NEAREST AIRPORTS:

San Jose Mineta International Airport (SJC) is 1.9 miles and a 6-minute drive from Conference venue.

This Conference **has not** been designated as a remote location.

SCRIP TICKET:

\$165 (includes registration, Friday Night Reception Pool Party, Saturday Roundtable Luncheon Buffet, Saturday Banquet – BBQ Buffet, and Sunday Brunch-Breakfast Buffet); and \$175 after July 11, 2025.

Individual tickets may be purchased as follows:

- Registration: \$ 30.00
- Registration after 07/11/25: \$ 40.00
- * Friday Night Reception Pool Party \$ 35.00
- Roundtable Luncheon Buffet: \$ 50.00
- *Saturday Banquet - BBQ Buffet: \$ 75.00
- * Sunday Brunch-Breakfast Buffet: \$ 40.00
- *Registration is not required to attend these functions.

All online registrations include a \$5.00 convenience fee.

NO REFUNDS AFTER:

5:00 pm on July 11, 2025

**DEADLINE FOR
REGISTRATION:**

July 29, 2025

**REGISTRATION
INFORMATION:**

Registration and payment are available online at:
<https://www.sccolpa.org/events/>

TRANSPORTATION

The hotel is located at 1350 North 1st Street, San Jose, CA 95112. The hotel is near the Green Line bus, which is 34 minutes away. Buses arrive every 15 minutes. The conference venue is in the heart of Downtown San Jose, CA.

Flying:

San Jose Mineta International Airport (SJC) is 1.9 miles and a 6-minute drive from the conference location. There is a free hotel shuttle service.

Train:

Amtrak: <https://www.amtrak.com/home.html>
or call: 1-800-USA-RAIL (1-800-872-7245)

Closest Station is 4.2 miles, a 10-minute drive from the conference location via Uber.

San Jose, CA (SJC)
DIRIDON STATION
65 Cahill Street, San Jose, CA 95110
Train Station - Station Building (with waiting room)

Schedule of Events for August Quarterly Conference

Friday, August 8, 2025		
Time	Event	Location/Notes
8:30 AM – 2:00 PM	Executive Committee Meeting	Carmer Boardroom
1:00 PM – 5:00 PM	Registration	Mezzanine
2:00 PM – 4:00 PM	Joint Leadership Meeting	Salon A & E
5:00 PM – 7:00 PM	Exhibitors & Raffle Tables	Salon A & E
6:00 PM – 9:00 PM	Friday Night Reception Pool Party	The Pub & Patio
Saturday, August 9, 2025		
Time	Event	Location/Notes
8:00 AM – 3:00 PM	Registration	Mezzanine
8:00 AM – 3:30 PM	Exhibitors & Raffle Tables	Salon A & E
9:00 AM – 10:30 PM	Board of Governors Meeting (First Session)	Salon A & E
11:00 AM – 12:00 PM	Continuing Education Committee Seminar: “Navigating Ethical Challenges in Employment Law: Staying on the Right Side” Speaker: Jeanine DeBacker, Esq., McPharlin, Sprinkles & Thomas	Salon G
11:00 AM – 12:00 PM	Continuing Education Committee Seminar: “A Mindful Approach to Work-Life Balance in a 24/7 World” Speaker: Kelli Parmley, Human Resources Director City of Milpitas	Salon F
12:15 PM – 1:15 PM	Roundtable Luncheon Buffet and EC Resume Discussion (Doors open at 12:00 pm)	Salon A & E

1:45 PM – 2:45 PM	Continuing Education Committee Seminar: “Differences Between Patent, Copyright, Trademark, and Trade Secrets” Speaker: Jeffrey Nall, Esq., Wilson Sonsini	Salon G
1:45 PM – 2:45 PM	Legal Technology Training Seminar: “Navigating Social Media Ethics: Instagram, Facebook, TikTok, Snapchat, Oh My!” Speaker: Bethany Ensz, M.S., U.C. San Diego, Division of Extended Studies	Salon F
3:15 PM - 4:15 PM	Continuing Education Committee Seminar: “Trial Prep in the Digital Age: A Team Approach to Technology in the Courtroom” Speaker: Lynee Prescott, CCLS, Messing Adam Jasmine & Shore, LLP	Salon G
3:15 PM - 4:15 PM	Continuing Education Committee Seminar: “Fee Agreement Essentials: Protecting Your Practice from Ethical and Legal Risks” Speaker: Bethany Ensz, M.S., U.C. San Diego, Division of Extended Studies	Salon F
6:00 PM – 6:30 PM	Pre-Banquet Reception	Mezzanine
6:30 PM – 8:30 PM	Banquet – BBQ Buffet	Salon A & E
9:00 PM – 10:00 PM	Music/Dancing and Networking	Salon A & E
Sunday, August 10, 2025		
Time	Event	Location/Notes
8:00 AM – 9:00 AM	Brunch – Breakfast Buffet	Salon A & E
9:00 AM – 11:00 AM	Board of Governors Meeting (Second Session)	Salon A & E

GENERAL CONFERENCE CHAIR

Elise Dresser, CCLS
(408) 375-4437

parliamentarian@legalprofessionalsinc.org

Vivian Shreve, CCLS
(408) 813-8272

vshreve@wsgr.com

REPORTS OF OFFICERS AND CHAIRS

All officers and chairs must submit a written report for this meeting. E-mail your report in MS Word format to LPI President Donna Day and LPI Executive Secretary Erika Garduño by Monday, July 28, 2025.

OFFICIAL CALL TO LPI OFFICERS AND CHAIRS

DETERMINATION OF QUORUM

In order to determine whether a quorum will be present at the meeting, each Governor must advise the LPI Executive Secretary in writing or by e-mail whether the local association will be represented by a Governor or Governor Pro Tem.

OFFICERS AND CHAIRS OFFICIALLY CALLED

Only the four elected officers are required to give an oral report. If any appointed officer or Chair wants to give an oral report, please advise the LPI President before July 28, 2025.

First Quarterly Conference – August 8-10, 2025 – San Jose, CA

All Elected and Appointed Officers
All Members of the Education Council
All Marketing Committee Members

Submit Expense Claims to LPI Treasurer Larry McGrew (Treasurer@LegalProfessionalsInc.org) no later than **July 28, 2025.**

Dated: **June 25, 2025**

Erika Garduño

Erika Garduño, LPI Executive Secretary

CC: Donna Day, LPI President