

OFFICIAL NOTICE

**PRE-ANNUAL CONFERENCE BOARD OF GOVERNORS MEETING,
NINETIETH ANNUAL CONFERENCE OF DELEGATES, AND POST-ANNUAL
CONFERENCE BOARD OF GOVERNORS MEETING OF LEGAL
PROFESSIONALS, INCORPORATED**

TO: Governors, LPI Officers, LPI Committee Chairs, Members-at-Large, LSI/LPI Past Presidents, and LPI Honorary Members

The 90th Annual Conference and Board of Governors Meeting of LEGAL PROFESSIONALS, INCORPORATED, will be hosted by Legal Professionals, Incorporated and Alameda County LSA from May 16, 2024, through May 19, 2024, in Newark, California.

HEADQUARTERS: DoubleTree by Hilton
39900 Balentine Drive
Newark, CA 94560
(510) 490-8390 Telephone

HOTEL RESERVATIONS: ROOM RESERVATION LINK:
<https://www.hilton.com/en/hotels/nwkbddt-doubletree-newark-fremont/> GROUP CODE: LPI

ROOM DEPOSIT REQUIRED: None

DEADLINE FOR HOTEL RESERVATIONS: April 24, 2024
(no room rate guarantee after this date)

RATES: \$139.00 per night (single/double)
Tax and Fees for room rates are \$14.17 (10.00% +\$.27 fee)
per night = \$153.17
(Please note there is a \$75.00 security deposit per day).

PARKING CHARGE PER DAY: Complimentary.

CHECK-IN / CHECK-OUT: Check-in time is 4:00 p.m.; Check-out time is 12:00 p.m.

HOTEL AMENITIES: Free WIFI, Fitness Center, Business Center, Outdoor Pool, On-Site Dining and Lounge/Bar, Rooms include coffee makers and mini refrigerators.

ON-SITE DINING OPTIONS: On site Restaurant: Bistro 880 and Room Service available.

NEAREST AIRPORTS: Oakland International Airport (OAK) (30-minute drive)
San Jose International Airport (SJC) (30-minute drive)
San Francisco International Airport (SFO) (45-minute drive)

This Conference has not been designated as a remote location. Courtesy 4-mile location transportation & airport shuttle service to/from San Jose Minetta Airport.

SCRIP TICKET:

\$ 236 (includes Registration, Friday Roundtable Lunch, Saturday Kalman S Zempley II CCLS Lunch, Saturday Banquet, Sunday Breakfast. (\$246 after April 15, 2024)

The Friday Night Event will be Lei Making and a Street Taco Bar

Individual tickets may be purchased as follows:

Registration:	\$ 30.00
Registration after 4/16/2024:	\$ 40.00
*Friday Roundtable Luncheon:	\$ 40.00
Friday Night Social Event Street Taco Bar	\$ 35.00
Saturday Continental Breakfast	\$ 34.00
Saturday Kalman S. Zempley II CLS Lunch	\$ 55.00
**Banquet:	\$ 82.00
Sundy Brunch	\$ 45.00

*Registration is required to attend the Roundtable Luncheon.

**Registration is not required to attend this function.

All online registrations include a \$5.00 convenience fee.

DEADLINE FOR REGISTRATION:

April 15, 2024

NO REFUNDS AFTER:

5 pm on April 15, 2024

REGISTRATION INFORMATION:

Registration and payment are available online at: [Conference Registration](#)

TRANSPORTATION

The Hotel offers courtesy airport shuttle service to and from San Jose Minetta Airport (SJC)

Flying:

Oakland International Airport (OAK) is 21 miles and a 30-minute drive from Doubletree by Hilton Newark, California.

San Jose Minetta Airport (SJC) is 13 miles and a 30-minute drive from Doubletree by Hilton Newark, California

San Francisco International Airport (SFO) is 36 miles and a 45-minute drive from Doubletree by Hilton Newark, California.

Schedule of Events for May 2024 Annual Conference

Thursday, May 16, 2024		
Time	Event	Location/Notes
8:30 AM – 12:00 PM	Executive Committee Meeting (Executive Committee Members Only)	President’s Suite
8:30 AM – 12:00 PM	Publications Revision Committee Meeting (Publications Revision Committee Members Only)	Seminar I
8:30 AM – 12:00 PM	Education Council Meeting (Education Council Committee Members Only)	Seminar III
1:30 PM – 5:00 PM	Joint Leadership Meeting (LPI Leadership Team Only)	Ballroom I & II
4:00 PM – 7:00 PM	Registration	South Lobby
5:00 PM – Completion	Set-up History Book/Bulletin and Legacy Project Display	Seminar II
Friday, May 17, 2024		
Time	Event	Location/Notes
8:00 AM – 6:00 PM	Registration	South Lobby
8:00 AM – 5:00 PM	History Book/Bulletin and Legacy Project Display	Seminar II
8:30 AM – 11:45 AM	Officer/Chairman Workshop Speed Mentoring (as set by the Educational Director)	Ballroom III & IV
9:00 AM – 5:30 PM	Exhibitors	Boardroom
12:00 PM – 1:30 PM	Roundtable Luncheon	Ballroom I & II
1:45 PM – 2:45 PM	Continuing Legal Education Seminar: Topic: Basic SEC Investigations and Punishments Speaker: Evan Seite, Esq. (Wilson Sonsini Goodrich & Rosati)	Ballroom I & II

3:15 PM – 4:15 PM	Continuing Legal Education Seminar: Topic: Employment Law Updates Speaker: Jeanine DeBacker, Esq. (MacPharlin Sprinkles & Thomas LLP)	Ballroom I & II
6:00 PM – 7:00 PM	Welcome Reception/Campaign Party and/or Exhibitors' Night	Boardroom
7:00 PM – 9:00 PM	Social Event – Lei Making and Taco Bar	Ballroom I & II
Saturday, May 18, 2024		
Time	Event	Location/Notes
8:00 AM – 12:30 PM	Registration	South Lobby
8:00 AM – 9:00 AM	Continental breakfast	Boardroom Foyer
8:00 AM – 3:30 PM	Exhibitors Room Open	Boardroom
8:00 AM – 9:00 AM	Pre-Annual Conference Board of Governors Meeting	Ballroom I & II
8:00 AM – 3:00 PM	History Book/Bulletin and Legacy Project Display	Seminar II
8:30 AM – 9:00 AM	Delegates Register	Ballroom I & II
9:30 AM – 12:00 PM	General Assembly, First Session	Ballroom I & II
12:15 PM – 1:30 PM	Kalman S. Zemplyny II CCLS Luncheon Open to all	Ballroom III & IV
12:00 PM – 1:30 PM	LSI/LPI Past Presidents Luncheon (LSI/LPI Past Presidents only)	Offsite
1:45 AM – 2:45 PM	Continuing Education Committee Seminar: Topic: Trust Funding: Pre and Post Death Speaker: Lori Hunt, Esq. (Manfred & Hunt)	Ballroom I & II
1:45 AM – 2:45 PM	Legal Technology Training: Topic: Advanced Word Speaker: June Hunter	Seminar III

3:15 PM – 4:15 PM	Continuing Education Committee Seminar: Topic: Pro Bono Services for Asylees Speaker: Malavika Lobo, Esq. (Wilson Sonsini Goodrich & Rosati)	Ballroom I & II
3:15 PM – 4:15 PM	Legal Technology Training: Title: Advanced Adobe Speaker: June Hunter	Seminar III
6:00 PM – 6:30 PM	Pre-Banquet Reception	Ballroom III & IV
6:30 PM – 8:30 PM	Banquet	Ballroom III & IV
8:30 PM – 10:00 PM	Music/Dancing and Networking (Toast Hosting Association)	Ballroom III & IV
Sunday May 19, 2024		
Time	Event	Location/Notes
8:00 AM – 9:00 AM	Brunch	Ballroom III & IV
8:30 AM – 9:00 AM	Delegates Register	Ballroom III & IV
9:00 AM – 11:00 PM	General Assembly, Second Session Installation of Officers	Ballroom III & IV
Followed by	Post-Annual Board of Governors Meeting	Ballroom I & II

GENERAL CONFERENCE CHAIR

Rod Cardinale, Jr. (408) 461-0972
LPI President
President@legalprofessionalsinc.org
Cyndee Saucedo (510) 910-7167
Conference Co-Chair
csauceda@meyersnae.com

REPORTS OF OFFICERS AND CHAIRS

All officers and chairs **must** submit a written report for this meeting. E-mail your report in MS Word format to LPI Administrator Kim Oreno, CAE, and LPI President Rod Cardinale, Jr., by **Thursday, April 25, 2024**.

OFFICIAL CALL TO LPI OFFICERS AND CHAIRS

DETERMINATION OF QUORUM

In order to determine whether a quorum will be present at the meeting, each Governor must advise the LPI Executive Secretary in writing or by e-mail whether the local association will be represented by a Governor or Governor Pro Tem.

OFFICERS AND CHAIRS OFFICIALLY CALLED

90th Annual Conference – May 16-19, 2024, Newark, CA

All Officers and Chairs are officially called to the May 2024 Annual Conference.

Submit Expense Claims to LPI Treasurer, Erika Garduño
(treasurer@legalprofessionalsinc.org) no later than **Thursday, May 2, 2024**.

Dated: April 4, 2024

Bettina Jacobson

Bettina Jacobson, LPI Executive Secretary