

## **OFFICIAL NOTICE**

### **PRE-ANNUAL HYBRID CONFERENCE BOARD OF GOVERNORS MEETING, EIGHTY-SEVENTH ANNUAL CONFERENCE 2021, AND POST-ANNUAL HYBRID CONFERENCE BOARD OF GOVERNORS MEETING OF LEGAL PROFESSIONALS, INCORPORATED**

TO: Governors, LPI Officers, LPI Committee Chairmen, Members-at-Large, LSI Past Presidents, and LSI/LPI Honorary Members

The Pre-Annual Hybrid Conference Board of Governors Meeting, Eighty-Seventh Annual Hybrid Conference 2021, and the Post-Annual Hybrid Conference Board of Governors Meeting of LEGAL PROFESSIONALS, INCORPORATED, will be hosted by Legal Professionals, Incorporated, on May 22 and 23, 2021, in Sacramento, California, in a hybrid format. In-person participation will take place at the Sacramento Hilton Arden West, and virtual participation will take place via Zoom electronic platform.

#### **IMPORTANT NOTICE:**

**DUE TO COVID-19 RESTRICTIONS ON INDOOR GATHERINGS, IN-PERSON ATTENDANCE IS LIMITED TO 50 PERSONS. COVID-19 PROTOCOL AND SAFETY MEASURES WILL BE STRICTLY ADHERED TO DURING THIS CONFERENCE. FACE MASKS ARE REQUIRED TO BE WORN IN THE MEETING ROOMS AND IN ANY COMMON AREAS WHERE PERSONS ARE CONGREGATED. WELLNESS SCREENINGS WILL BE CONDUCTED BEFORE ENTERING THE MEETING ROOM. SOCIAL DISTANCING GUIDELINES WILL BE OBSERVED. REFUSAL TO WEAR A FACE MASK OR FOLLOW THESE REQUIREMENTS WILL RESULT IN NON-ADMITTANCE TO THE MEETING ROOM AND RESULT IN YOU BEING ASKED TO PARTICIPATE VIRTUALLY.**

**HEADQUARTERS:** Sacramento Hilton Arden West  
2200 Harvard Street  
Sacramento, CA 95815  
Tel: (916) 922-4700

**HOTEL RESERVATIONS:** Make hotel reservations directly with the hotel using the reservation form posted on LPI's website, or call: (916) 922-4700  
*See LPI website for special reservation code*

**ROOM DEPOSIT  
REQUIRED:** No

**DEADLINE FOR HOTEL  
RESERVATIONS:** **May 7, 2021**

**RATES:** \$109 per night (single/double)  
Room Tax: 13.30% per room, per night  
  
Self-Parking Daily: Complimentary  
Valet Parking Daily: None  
  
Check in time is 3:00 p.m.; Check out time is Noon.

**SCRIP TICKET:** **FREE (Pre-Registration is Required)**

**DEADLINE FOR  
REGISTRATION:** **May 14, 2021**

**NO REFUNDS AFTER:** **May 14, 2021**

**LUNCHEON RESERVATIONS:** ***Please make online reservations by May 14***

Deli boxed lunches are available for purchase for those attending in-person at a cost of \$30 (no outside food is permitted, per hotel rules).

*Lunch includes: Sandwich/Wrap, Quinoa Kale Salad, Kettle Chips, Whole Fresh Fruit, Jumbo Gourmet Cookie, Condiments, Soda or Bottled Water.*

Past Presidents' Luncheon  
(by invitation only)  
Saturday, May 22, 2021

Open Luncheon  
(Open to All Attendees)  
Saturday, May 22, 2021

CCLS Luncheon  
(Open to all Attendees)  
Saturday, May 22, 2021

**REGISTRATION/RESERVATIONS  
AND ONLINE PAYMENT** Use online registration posted on LPI's website  
**[www.legalprofessionalsinc.org/events](http://www.legalprofessionalsinc.org/events)**

## **TRANSPORTATION**

**Flying:** Sacramento International Airport is 14 miles from the hotel  
No hotel shuttle is available.

**Driving:** **From the North**  
Take I-5 South toward Sacramento. Take the Garden Hwy exit, EXIT 521. Turn left onto Garden Hwy. Go approximately 1.53 miles and stay straight to go onto Arden-Garden Connector. In 1.0 mile, Arden-Garden Connector becomes Arden Way. After 1.43 miles, turn left onto Harvard Street. The hotel will be on the right-hand side.

**From the South**  
Take I-5 North toward Sacramento. Continue onto I-80 (Business Route). Take Exit 9B for Arden Way toward I-160. Keep left at the fork, follow signs for CA-160 S/Arden Way West. Keep left at the fork and merge onto Arden Way. Turn right onto Harvard Street. Hotel will be on the right-hand side.

**This is NOT considered a remote location.**

**Other Means of Transportation:** Please contact the Hilton at (916) 922-4700 for other suggested transportation services.

## **SCHEDULE OF EVENTS**

### **Thursday, May 20, 2021**

**6:00 p.m. – 8:00 p.m.**                      **Marketing Committee Meeting**  
(Marketing Committee Members Only)  
Location: Vice President's Suite and Via Zoom

### **Friday, May 21, 2021**

**8:30 a.m. – 5:00 p.m.**                      **Executive Committee Meeting**  
Executive Committee Members Only  
Merlot Room

**6:00 p.m. – 8:00 p.m.**                      **Friday Night Virtual Vendor Partner Party**  
Hosted by the LPI Tech Committee (Via Zoom)

## **Saturday, May 22, 2021**

### **Saturday Morning Schedule**

8:00 a.m. – 8:30 a.m.	<b>Delegates Check-In</b> Folsom Room and Via Zoom
8:30 a.m. – 9:30 a.m.	<b>Pre-Board of Governors Meeting</b> Folsom Room and Via Zoom
9:30 a.m. – 9:45 a.m.	Break
9:45 a.m. – 11:45 a.m.	<b>Annual Conference General Assembly First Session</b> Folsom Room and Via Zoom

### **Saturday Luncheons**

11:45 a.m. – 12:45 p.m.	<b>Kalman S. Zemplyny II CCLS Luncheon</b> (Open to all LPI Members and Guests) Room TBA and Via Zoom
11:45 a.m. – 12:45 p.m.	<b>LSI/LPI Past Presidents' Luncheon</b> ( <i>by invitation only</i> ) Room TBA and Via Zoom
11:45 a.m. – 12:45 p.m.	<b>Open Luncheon</b> (Open to all attendees) Folsom Room and Via Zoom

### **Saturday Afternoon Schedule**

12:45 p.m. – 1:00 p.m.	<b>Delegates Register</b> Folsom Room and Via Zoom
1:00 p.m. – 3:00 p.m.	<b>Annual Conference General Assembly Second Session</b> Folsom Room and Via Zoom

## **Sunday, May 23, 2021**

8:30 a.m. – 9:00 a.m.	<b>Delegates Register</b> Folsom Room and Via Zoom
9:00 a.m. – 10:00 a.m.	<b>Annual Conference General Assembly Third Session</b> Folsom Room and Via Zoom

Immediately Followed by:

**Post-Annual Conference Board of  
Governors Meeting**  
Folsom Room and Via Zoom

**GENERAL CONFERENCE CHAIRPERSON:**

Kim Oreno  
LPI Administrator  
2520 Venture Oaks Way, Suite 150  
Sacramento, CA 95833  
(916) 239-4089  
kim@legalprofessionalsinc.org

**REPORTS OF OFFICERS AND CHAIRMEN**

**All** officers and chairmen **must** submit a written report for this meeting. E-mail your report in MS Word format to LPI Administrator, Kim Oreno, by Friday, **May 7, 2021**.

**OFFICIAL CALL TO LPI OFFICERS AND CHAIRMEN**

**All** LPI Officers and Chairmen are officially called and requested by the Executive Committee to attend the Annual Conference. The **2022** Annual Conference Chairman is officially called to attend the Annual Conference.

**SPECIAL NOTE:**

Because the number of in-person attendees is limited due to COVID-19 restriction on indoor gatherings, and even though every officer and chairmen is officially called to the Annual Conference, the Executive Committee requests that only the following officers/chairs attend in-person (if possible). All other officers and chairs are requested to participate virtually.

**Requested to Attend In-Person (If Possible):**

All Members of the Executive Committee	Historian
All Members of the Legal Specialization Sections	Legal Professional Training Chair
Editor, <i>The Legal Professional Magazine</i>	Legal Procedure Chair
Scholarship Chair	Social Media/Tech Committee Chair
Professional Liaison/Day in Court Chair	

Submit your Expense Claim to Treasurer Bettina Jacobson via e-mail no later than Friday, May 7, 2021, followed by the original of your expense claim to the Treasurer via U.S. Mail.

Dated: April 18, 2021

Donna Day  
LPI Executive Secretary