

**CORRECTED - AMENDED OFFICIAL NOTICE**

**PRE-ANNUAL CONFERENCE BOARD OF GOVERNORS MEETING, NINETY-FIRST ANNUAL CONFERENCE OF DELEGATES, AND POST-ANNUAL CONFERENCE BOARD OF GOVERNORS MEETING OF LEGAL PROFESSIONALS, INCORPORATED**

TO: Governors, LPI Officers, LPI Committee Chairs, Members-at-Large, LSI/LPI Past Presidents, and LPI Honorary Members

The 91<sup>st</sup> Annual Conference and Board of Governors Meeting of LEGAL PROFESSIONALS, INCORPORATED, will be hosted by San Diego Legal Secretaries Association from May 15, 2025, through May 18, 2025, in El Cajon, California (San Diego County).

**HEADQUARTERS:** Sycuan Casino Resort (619) 445-6002 – Telephone)  
5469 Casino Way  
El Cajon, CA 92019

**HOTEL RESERVATIONS:** ROOM RESERVATION LINK:  
<https://sycuancasinoresort.book.pegasbe.com/promo?propertyCode=ELCACA&offerCode=9369099> Hotel Code for the discounted rate “Annual Conference for Legal Professionals”

**ROOM DEPOSIT REQUIRED:** None  
**DEADLINE FOR HOTEL RESERVATIONS:** May 5, 2025  
(no room rate guarantee after this date)  
**RATES:**

Wednesday, May 14, 2025 - \$135.00 (single/double)  
Thursday, May 15, 2025 - \$155.00 (single/double)  
Friday, May 16, 2025 - \$195.00 (single/double)  
Saturday, May 17, 2025 - \$225.00 (single/double)  
Sunday, May 18, 2025 - \$155.00 (single/double)  
Tax and Fees for room rates are:  
Wednesday \$13.50 (10.00%) = \$148.50  
Thursday \$15.50 (10.00%) = \$170.50  
Friday \$19.50 (10.00%) = \$214.50  
Saturday \$22.50 (10.00%) = \$247.50  
Sunday \$15.50 (10.00%) = \$170.50

**PARKING CHARGE PER DAY:** Complimentary.

**CHECK-IN / CHECK-OUT:** Check-in time is 3:00 p.m.; Check-out time is 11:00 a.m.

**HOTEL AMENITIES:** Free WIFI, Fitness Center, Business Center, Safe, three Outdoor Pools and lazy river, On-Site Dining and Lounge/Bar, Rooms include mini refrigerators, complimentary shuttle to/from Singing Hills Golf Course.

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------|------------------------------|----------|-----------------------------------------|----------|------------------------------|----------|---------------------------|----------|-------------------------------------------|----------|------------------------------------------|----------|------------|----------|---------------|----------|
| <b>ON-SITE DINING OPTIONS:</b>            | On site Restaurant – Suerte Cantina (Mexican food), Bull & Bourbon Steakhouse, Pink Buddha (Pan-Asian cuisine), Viewpoint Kitchen + Bar, Rank & File, Double Down Grill, Corner Deli & Pizza and Starbucks.                                                                                                                                                                                                                                                                                                                                                                                                |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| <b>NEAREST AIRPORTS:</b>                  | San Diego International Airport (SAN) (35-minute drive)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | This Conference has been designated as a remote location.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| <b>SCRIP TICKET:</b>                      | \$225 (includes Registration, Friday Roundtable Lunch, Friday Reception, Saturday Banquet, Sunday Breakfast. (\$235 after May 1, 2025)                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | The Friday Reception will be a Murder Mystery Event, <i>Murder at the Juice Joint</i> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | Individual tickets may be purchased as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | <table> <tr> <td>Registration:</td><td>\$ 30.00</td></tr> <tr> <td>Registration after 5/1/2025:</td><td>\$ 40.00</td></tr> <tr> <td>Friday Continental Breakfast (Optional)</td><td>\$ 30.00</td></tr> <tr> <td>*Friday Roundtable Luncheon:</td><td>\$ 47.00</td></tr> <tr> <td>Friday Night Social Event</td><td>\$ 35.00</td></tr> <tr> <td>Saturday Continental Breakfast (Optional)</td><td>\$ 30.00</td></tr> <tr> <td>Saturday Kalman S. Zempleny II CLS Lunch</td><td>\$ 48.00</td></tr> <tr> <td>**Banquet:</td><td>\$ 80.00</td></tr> <tr> <td>Sunday Brunch</td><td>\$ 40.00</td></tr> </table> | Registration: | \$ 30.00 | Registration after 5/1/2025: | \$ 40.00 | Friday Continental Breakfast (Optional) | \$ 30.00 | *Friday Roundtable Luncheon: | \$ 47.00 | Friday Night Social Event | \$ 35.00 | Saturday Continental Breakfast (Optional) | \$ 30.00 | Saturday Kalman S. Zempleny II CLS Lunch | \$ 48.00 | **Banquet: | \$ 80.00 | Sunday Brunch | \$ 40.00 |
| Registration:                             | \$ 30.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| Registration after 5/1/2025:              | \$ 40.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| Friday Continental Breakfast (Optional)   | \$ 30.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| *Friday Roundtable Luncheon:              | \$ 47.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| Friday Night Social Event                 | \$ 35.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| Saturday Continental Breakfast (Optional) | \$ 30.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| Saturday Kalman S. Zempleny II CLS Lunch  | \$ 48.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| **Banquet:                                | \$ 80.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| Sunday Brunch                             | \$ 40.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | *Registration is required to attend the Roundtable Luncheon.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | **Registration is not required to attend this function.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
|                                           | All online registrations include a \$5.00 convenience fee.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| <b>DEADLINE FOR REGISTRATION:</b>         | May 5, 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| <b>NO REFUNDS AFTER:</b>                  | May 5, 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |
| <b>REGISTRATION INFORMATION:</b>          | Registration and payment are available online at: <a href="#">Conference Registration</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |          |                              |          |                                         |          |                              |          |                           |          |                                           |          |                                          |          |            |          |               |          |

## TRANSPORTATION

**Flying:** San Diego International Airport (SAN) is 31 miles and a 35-minute drive from Sycuan Casino Resort, El Cajon, California.

### Other Transportation Options:

- Car Rental
- Taxi (Proceed to the taxi stand)
- Uber / Lyft

## Schedule of Events for May Annual Conference

| Thursday, May 15, 2025                        |                                                                                                                                                                                         |                        |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Time                                          | Event                                                                                                                                                                                   | Location/Notes         |
| 8:30 AM – 12:00 PM                            | Executive Committee Meeting<br>(Executive Committee Members Only)                                                                                                                       | <b>Paipa II</b>        |
| 10:00 AM – 12:00 PM                           | Publications Revision Committee Meeting (Publications Revision Committee Members Only)                                                                                                  | <b>Paipa I</b>         |
| 2:00 PM – 4:30 PM                             | Joint Leadership Meeting (LPI Leadership Team Only)                                                                                                                                     | <b>Wachena III</b>     |
| 4:00 PM – 7:00 PM                             | Registration                                                                                                                                                                            | <b>Heritage Foyer</b>  |
| Friday, May 16, 2025                          |                                                                                                                                                                                         |                        |
| Time                                          | Event                                                                                                                                                                                   | Location/Notes         |
| 8:00 AM – 6:00 PM                             | Registration                                                                                                                                                                            | <b>Heritage Foyer</b>  |
| 8:00 AM – 9:00 AM                             | Continental breakfast (optional)                                                                                                                                                        | <b>Heritage Foyer</b>  |
| 8:30 AM – 11:45 AM                            | Officer/Chairman Workshop<br>Speed Mentoring                                                                                                                                            | <b>Wachena II</b>      |
| 9:00 AM – 5:30 PM                             | Visit the affinity groups for some free swag and shopping                                                                                                                               | <b>Heritage I</b>      |
| 12:00 PM – 1:30 PM                            | Roundtable Luncheon                                                                                                                                                                     | <b>Wachena III</b>     |
| 1:45 PM – 4:00 PM<br>(with a 15-minute break) | <b>Legal Technology Training:</b><br>Topic: MS Word (Hands on Workshop)<br>Speaker: June Hunter                                                                                         | <b>Paipa II</b>        |
| 6:00 PM – 9:00 PM                             | Friday Night Reception and check-in for <i>Murder in the Juice Joint</i> , a 1920's themed Murder Mystery Party, where everyone participates.<br><b>We promise it will be a KILLER!</b> | <b>Heritage I - II</b> |

| Saturday, May 17, 2025 |                                                                                                                                                                    |                |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Time                   | Event                                                                                                                                                              | Location/Notes |
| 8:00 AM – 12:30 PM     | Registration                                                                                                                                                       | Heritage Foyer |
| 8:00 AM – 9:00 AM      | Continental breakfast (optional)                                                                                                                                   | Heritage Foyer |
| 8:00 AM – 3:30 PM      | Visit the affinity groups for some free swag and shopping                                                                                                          | Heritage I     |
| 8:00 AM – 9:00 AM      | Pre-Annual Conference Board of Governors Meeting                                                                                                                   | Paipa I        |
| 8:30 AM – 9:00 AM      | Delegates Register                                                                                                                                                 | Heritage III   |
| 9:30 AM – 12:00 PM     | General Assembly, First Session                                                                                                                                    | Heritage III   |
| 12:15 PM – 1:30 PM     | Kalman S. Zemplyny II CCLS Luncheon - Open to all                                                                                                                  | Wachena II     |
| 12:00 PM – 1:30 PM     | LSI/LPI Past Presidents Luncheon (LSI/LPI Past Presidents only)                                                                                                    | OFF SITE       |
| 1:45 PM – 2:45 PM      | <b>Continuing Education Committee Seminar:</b><br>Topic: Calendaring: State Court vs. Federal Court<br>Speaker: Lynne Prescott, CCLS                               | Paipa I        |
| 1:45 PM – 2:45 PM      | <b>Continuing Education Committee Seminar:</b><br>Topic: Legal Skills Application and Proofreading Proficiency (Hands-on Workshop)<br>Speaker: Vivian Shreve, CCLS | Paipa II       |
| 3:15 PM – 4:15 PM      | <b>Continuing Education Committee Seminar:</b><br>Topic: Enhancing Written Discovery with ChatGPT<br>Speaker: Howie Bruno, Esq and David S. Casey, III, Esq.       | Paipa I        |

|                             |                                                                                                                                                                          |                       |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 3:15 PM – 4:15 PM           | <b>Continuing Education Committee Seminar:</b><br>Topic: Mastering Service of Court Papers: Personal, Substituted, and Alternative Methods<br>Speaker: Carla Clark, CCLS | <b>Paipa II</b>       |
| 6:00 PM – 6:30 PM           | Pre-Banquet Reception                                                                                                                                                    | <b>Heritage Foyer</b> |
| 6:30 PM – 9:00 PM           | <b>Roaring 20's Gala</b><br><br>Step out in your glitziest threads, and let's shine like stars!                                                                          | <b>Heritage III</b>   |
| <b>Sunday, May 18, 2025</b> |                                                                                                                                                                          |                       |
| <b>Time</b>                 | <b>Event</b>                                                                                                                                                             | <b>Location/Notes</b> |
| 8:00 AM – 9:00 AM           | Brunch                                                                                                                                                                   | <b>Heritage III</b>   |
| 8:30 AM – 9:00 AM           | Delegates Register                                                                                                                                                       | <b>Heritage III</b>   |
| 9:00 AM – 11:00 AM          | General Assembly, Second Session<br>Installation of Officers                                                                                                             | <b>Heritage III</b>   |
| Followed by                 | Post-Annual Board of Governors Meeting                                                                                                                                   | <b>Paipa II</b>       |

### **CONFERENCE CHAIR**

Elizabeth Adame, CCLS (760) 460-1916

[liz.adame@att.net](mailto:liz.adame@att.net)

Renee Evans, CCLS (619) 823-7332

[educationdirector@legalprofessionalsinc.org](mailto:educationdirector@legalprofessionalsinc.org)

Conference Co-Chair

### **REPORTS OF OFFICERS AND CHAIRS**

**All** officers and chairs **must** submit a written report for this meeting. E-mail your report in MS Word format to Executive Secretary, Erika Garduño ([executivesecretary@legalprofessionalsinc.org](mailto:executivesecretary@legalprofessionalsinc.org)) and LPI President Donna Day ([president@legalprofessionalsinc.org](mailto:president@legalprofessionalsinc.org)), by **Thursday, May 1, 2025**.

## **OFFICIAL CALL TO LPI OFFICERS AND CHAIRS**

### **DETERMINATION OF QUORUM**

In order to determine whether a quorum will be present at the meeting, each Governor must advise the LPI Executive Secretary in writing or by e-mail whether the local association will be represented by a Governor or Governor Pro Tem.

### **OFFICERS AND CHAIRS OFFICIALLY CALLED**

**91<sup>st</sup> Annual Conference – May 15-18, 2025, El Cajon, California (County of San Diego)**

All Officers and Chairs are officially called to the May 2025 Annual Conference.

Submit Expense Claims to LPI Treasurer, Larry McGrew ([treasurer@legalprofessionalsinc.org](mailto:treasurer@legalprofessionalsinc.org)) no later than **Thursday, May 1, 2025**.

Dated: May 8, 2025

Erika Garduno, LPI Executive Secretary