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Presents . . .

Brown Bag Webinar

Beyond the Briefs:

Law Office Administration That Works

April 28, 2026

12:30-1:30 pm

Speaker provided by San Francisco LPA



Register by:
April 28, 2026
@ 10:00 am
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Presented by: Vivian Shreve, CCLS



Vivian Shreve has literally grown up in the legal field. Her father was a criminal defense attorney in Modesto and her mother was his office manager. Vivian spent weekends and summers helping in their office with loose filing and billing. Vivian has been an Executive Assistant at Wilson Sonsini Goodrich & Rosati in Palo Alto, since 2008 working in the IP and Securities Litigation Departments. She is a current Co-President and Governor of Santa Clara County LPA, where she has been a member since 2013, and she is the current CCLS Chair for Legal Professionals Inc. She is passionate about the legal field and about SCCoLPA and has enjoyed her time on the Board.

This webinar is approved for CCLS credit in the amount of 1.0 hour. For more information about the programs and events, visit our website at: www.SFLPA.org.