

READY, SET, JETT!





Legal Document Service



Record Retrieval



National and International

Electronic Record Delivery
Exceptional Turnaround
Medical Summaries by Our Nurses
User-Friendly Website
Secure and HIPAA Compliant
Significantly More Records



Professional One-on-One Assistance



TABLE/CONTENTS

THE LEGAL PROFESSIONAL

MAGA7INF

Published Quarterly by: Legal Professionals, Incorporated

Editor: Barbara Barregar Designer: Lori McElroy, **REDROMAN** Creative Printer: INSFRVIO3

Cover Photo: Mission Santa Clara de Asís, on the campus of Santa Clara University in California. Image courtesy of Wikipedia commons

LPI CODE OF ETHICS

It shall be the duty of each member of Legal Professionals, Incorporated, to observe all laws, rules, and regulations now or hereafter in effect relating to confidentiality and privileged communication, acting with loyalty, integrity, competence and diplomacy, in accordance with the highest standards of professional conduct.

Dedicated to LSI Past President. Joan M. Moore, PLS, CCLS

Copyright © 2021 by Legal Professionals, Incorporated, 2520 Venture Oaks Way, Suite 150, Sacramento, CA 95833. All rights reserved. Reproduction in whole or in part without the express permission of Legal Professionals, Incorporated is prohibited. "THE LEGAL PROFESSIONAL" is a registered trademark of Legal Professionals, Incorporated.

THE LEGAL PROFESSIONAL, published quarterly by Legal Professionals, Incorporated, is a benefit of membership. Subscriptions for members are included in annual dues. Subscriptions are available to non-members, at a cost of \$25 per year (4 quarterly issues), through LPI Corporate Office, 2520 Venture Oaks Way, Suite 150, Sacramento, CA 95833. This publication is designed to provide accurate and authoritative information in regard to the subject matter covered and is made available with the understanding that the publisher is not engaged in rendering legal or other professional service. If legal advice or other expert assistance is required, the services of a competent professional person should be sought. The opinions expressed by the individual authors are their own and are not necessarily those of Legal Professionals, Incorporated.

FFATURES

- President's Message By Lynne Prescott, CCLS
- All Aboard the S.S. LPI! By Elise Dresser, CCLS
- Ready, Set, Jett! By Sylvia Marsh

- 12 Through the Years with ACLSA/LSI By Mary S. Rocca, CCLS
- 18 Annual Holiday Mock Trial Tradition By Sacramento LSA

EDUCATIONAL OPPORTUNITIES

- 15 LSS Webinar Buckle Up for Safety: The Law Firm's Guide to Handling Catastrophic Personal Injury Litigation (8/26/21 - 12:00 p.m. - 1:00 p.m.)
- 23 LPI's Second Quarterly Conference Board of Governors Meeting (November 2021)
- **24** LSS Webinar Real Estate 101 (8/19/21 - 12:00 p.m. - 1:00 p.m.)
- 28 LSS Webinar Understanding the Value of Estate Planning and the Probate Administration Process (9/16/21 - 12:00 p.m. - 1:00 p.m.)

MISCELLANEOUS

- 3 Dates to Remember in 2021
- THANK YOU to Annual Conference Sponsors
- Photos of Annual Conference of Delegates and Board of Governors Meeting (May 2021)
- 2021 Annual Conference Award Winners
- 13 Quarterly Assignments
- 16 2021-2022 LPI Officers and Chairmen

- 20 CCLS Quiz: Legal Computations -
- 25 LSS Webinars on Demand Info.
- 26 CCLS Quiz Answer Key
- 27 Application to Take CCLS Exam
- Legal Specialization Sections 2021 Membership Info.
- 30 2021-2022 LPI Roster
- 32 LPI Benefits

ADVERTISERS

- IFC Macro Pro
 - **7** Barkley Court Reporters
- Rhino Investigation and Process Serving LLC
- Redroman Creative
- 14 Sayler Legal Service

- 21 Direct Legal Support
- 22 The Rutter Group
- 26 WebEditor Design Services
- **IBC** First Legal Network
- **BC** Janney & Janney



LYNNE PRESCOTT, CCLS.

is LPI's President, and a member of Sacramento Legal Secretaries Association. She first became a member of LPI in 1990 while working as a legal secretary in Fairfield, CA. She currently is the owner of PLV Legal in Yuba City, CA. Lynne is a two-time past president of both Solano County LSA and Sacramento LSA, and obtained her CCLS certification in 2013. She resides in Yuba City with her husband, Randy, and four fur-babies, and is a proud mother and grandmother.

PRESIDENT'S MESSAGE

BY LYNNE PRESCOTT, CCLS

Did you love Annual Conference? I know I did! You could literally feel the energy and excitement, whether you attended in person or via Zoom. LPI definitely elevated and we thoroughly embraced "The Climb." Highlights from the weekend included:

- The Tech Committee's fabulous Friday Night Virtual Vendor Party.
- The amazing Inspirational Message delivered by Ana Fatima
- The moving Memorial Address given by LSI Past President Deanna Pepe, PLS, CCLS.
- The rousing General Session Opener spotlighting each local association (who can forget that "Rocky" theme?).
- Kristi Edwards', CCLS, thoroughly entertaining Major League Baseball introduction of the **Executive Committee**
- The astounding data gathered from all of LPI's committees for FY 2020-2021 reflecting the unprecedented success of our educational and professional development programs (takeaway: LPI is educating a legal professional every four-anda-half days!).

- The awesome new LPI branded merchandise introduced by Vice President Rod Cardinale, Jr., and Advertising Chair Ron Ackland (now available in the LPI Store).
- The celebration of LPI's CCLSs at the Kalman S. Zemplany II Annual CCLS Luncheon.
- The gathering of our LSI/LPI Past Presidents for their annual luncheon
- Awards presented for the Bulletin Contest, Eula Mae Jett Scholarship Program, Membership Gain Contest, and Chapter Achievement Contest.
- Installation of LPI's elected officers and presentation of appointed officers and chairmen making "The Climb" for FY 2021-2022.
- Presentation of Elevate Awards, Leadership Team Award, Rising Star Award, and LPI President's Award.

Thank you to everyone who helped make our 87th Annual Conference so successful, especially Rod and Kim, the Tech Committee, our vendor partners, our registrars, all the associations and individuals who donated so generously with prizes and monetary gifts, the CCLS Certifying Board, the Marketing Committee, our opening ceremonies guests, and to Sacramento LSA for being local ambassadors for LPI. Special thanks goes out to everyone who attended this conference and to everyone who participated. It is your participation and contributions that make LPI great.



PRESIDENT'S MESSAGE

← Continued from page 2

If you think our Annual Conference was amazing, then prepare to be wowed by Santa Clara County LPA as they host our First Quarterly Conference, August 27-29, 2021, at the Santa Clara Marriott. Santa Clara County LPA will christen the "S.S. LPI" on her first full, in-person conference since becoming Legal Professionals, Incorporated. Our transatlantic journey begins as we "board" LPI at the beautiful Santa Clara Marriott and head to Latin Americal Be sure to get your passport stamped at each exotic port of call! The journey will continue at the November 2021 Quarterly Conference as we cross the Atlantic and head to the United Kingdom. We will then embark for South America for LPI's February 2022 Conference. Your passport should be fully stamped by the time LPI reaches Italy at its 88th Annual Conference in May 2022.

We have indeed emerged in the spring of hope, this 87th year, with everything before us. We continue to look ahead, we continue to climb, and we continue to elevate. Thank you to the officers and chairpersons of LPI for never losing sight of our mission or our purpose. When it seemed like the season of light would never come, you remained steadfast in your commitment to LPI and strong in your belief in what we do and why we do it. You never let our members down

Finally, I would like to thank you, the members of this organization, for your kind words of encouragement and support to me and the rest of the Executive Committee this past year. Thank you for remaining true to your local associations and understanding the challenges they have faced. Thank you for being part of the solution and for valuing your membership.

Lask that each member make a renewed commitment to LPI and to your local association. Help them to help you. Be there for them so they can be there for you. You are more valuable than you know.

Keep On Moving, Keep Climbing, Keep the Faith, Elevate. It's All About the Climb

Warmly,

Lynne Prescott

Dates to Remember | 2021

AUGUST 19, 2021 | 12:00 P.M. - 1:00 P.M. LSS Webinar – Real Estate 101

AUGUST 26, 2021 | 12:00 P.M. - 1:00 P.M.

LSS Webinar – Buckle Up For Safety: The Law Firm's Guide to Handling Catastrophic Personal Injury Litigation

AUGUST 27-29, 2021

LPI's First Quarterly Conference - "Passport to Education" Santa Clara Marriott Hosted by Santa Clara County LPA

AUGUST 31, 2021 | 12:00 P.M. – 1:00 P.M. **LPI Webina**r – Filing an Unlawful Detainer

SEPTEMBER 16, 2021 | 12:00 P.M. – 1:00 P.M.

LSS Webinar – Understanding the Value of Estate Planning and the Probate Administration Process

SEPTEMBER 18, 2021 CCLS Exam



LPI's 87TH Annual Conference Elevate, Part II: It's All About the Climb

THANK YOU To Our Conference Sponsors!





www.knoxservices.com



LPI'S TECH COMMITTEE WISHES TO THANK OUR PARTICIPATING VENDORS FROM THE



www.saylerlegal.com





www.pegboardhighway.com







www.knoxservices.com

ALL ABOARD THE S.S. LPI!

FIRST STOP: THE MEXICAN RIVIERA!

By Elise Dresser, CCLS – Submitted on behalf of Santa Clara County LPA

iHola! On behalf of Santa Clara County Legal Professionals Association, we'd like to invite you to join us the weekend of August 27-29, 2022 for LPI's First Quarterly Conference, where we will kick off our "Passport to Education." For the next year, LPI will take you on an international journey starting in Santa Clara, California with a Latin American theme, through the Central Americas and Europe, and ending up in Italy next May 20-22, 2022 for LPI's 88th Annual Conference back in Santa Clara for a Weekend in Italy! Conference attendees will be given a passport at the August conference, and if you fill your passport with stamps leading up to the May 2022 Annual Conference, you'll be entered in a drawing for an amazing grand prize! (Hint: it's travel-related!!)

The Santa Clara Marriott is adjacent to California's Great America, and right down the street from Levi's Stadium. home of the San Francisco/Santa Clara 49ers. The hotel is easily accessible from US 101 and only about five miles - about a 10-minute drive - from the San Jose International Airport. Both San Francisco and Oakland Airports are only about an hour away and either could be used for some added sightseeing! The hotel does not offer an airport shuttle; however, bus service to/from airport is approximately \$2 each way, and taxis are available for approximately \$30 each way.

The Santa Clara Marriott offers express check-in/check-out as well as video check-out; a full service, staffed business center; messenger service; notary; etc. Rooms include complimentary bottled water; coffee maker/tea service; ironing board/iron, mini fridge; down pillows; bathrobe; wet bar; and other amenities.



The scrip ticket is \$165, and the room rate is \$129 for King/\$134 for 2 Queens. Self-parking at the hotel is \$5.00/day.

There are many great things to do within walking distance of the hotel, but if you're feeling adventurous you may want to try a flashlight tour of the Winchester Mystery House, shopping at Santana Row or Valley Fair Mall; fine dining in downtown San Jose or maybe a leisurely stroll through one of the many public gardens or museums. If you're feeling adventurous, take a drive "over the hill" and visit the world-famous Santa Cruz Beach Boardwalk and dip your toes in the ocean!

SCCoLPA is excited to be hosting LPI's first quarterly conference IN PERSON and we hope you'll all be able to join us!

ELISE DRESSER, CCLS, is a Legal

Assistant at the law firm of McManis Faulkner in San Jose, CA. Elise currently serves as an Assistant Editor on the Publications Revision Committee, and has served in many capacities on the board of Santa Clara County LPA, including President from 2016 to 2018. Elise attained the designation of California Certified Legal Secretary in 2009 and has also served as the CCLS Certifying Board Chair for LPI.

READY, SET, JETT!

BY SYLVIA NERI MARSH. LPI CAREER PROMOTION/SCHOLARSHIP CHAIR

EULA MAE JETT

Did you know LPI's scholarship plan was created in 1963? Back then, only second-year female college students could apply for a scholarship. The first place winner was awarded \$250, second place received \$100, and third place received \$75. The plan rules were eventually changed – first to allow male applicants and then to allow high school applicants. In 1974, the plan was formally named the Eula Mae Jett Scholarship Fund, in honor of our founder, Eula Mae Jett (née Smith).

The award amounts changed over the years, as well as the number of awards given. Category C (then called "re-entry level") was added to the plan in 1984. In 1992, the award amounts were increased to \$1,000 each and the plan was updated to allowed court reporters, legal assistants and legal administrators to apply for scholarships. In 2012, the categories were rearranged, the total number of scholarships awarded was set at six (i.e. two per category) and the amount of each award was increased to \$1,500. Changes made in 2013 provided specific California requirements for students. In 2016 it was decided that instead of two awards of \$1,500 each, the first place winner would receive \$2,000 and the second place winner would receive \$1,000. The plan continues to be revised each year based on suggestions from the Executive Committee, local scholarship chairs and LPI members. For the period 2013 through 2021, LPI received 93 scholarship applications and awarded 49 scholarships totaling \$74,000.

Sometimes the applications can be heartbreaking. Do we help the woman who, after living with an abusive spouse for 30 years, left her job and all of her belongings to make a fresh start on the other side of the country? What about the applicant who, at age 17, became

the victim of child pornography through the actions of a friend whom she had known for several years? Then there was the applicant who returned from a business trip overseas to find that her husband had taken their son and refused to tell her where they were. Do we choose the high school applicant who is homeless and has to use his school counselor's work number and email because he has no outside access to a phone or computer? These are just a few examples of actual applications received. I find that when a judge is late returning scoring sheets, it is not because of a busy schedule or family obligations, it is because the judge is having trouble scoring the application based on facts versus emotion.

I find that many associations who do not have a scholarship fund of their own feel that they cannot participate. Nothing could be further from the truth! There are many ways local associations can help struggling students. Have a fundraiser or silent auction or solicit donations to your local scholarship fund. You can provide a deserving student with \$500 or \$300 to help with books or supplies. \$100 can help a commuting student with gas. You can cover the cost of an online LPI class or the cost of a short-term program at your local college. When all else fails, think back to when you were a student. What were some of the things with which you could have used monetary help? Scholarship funds are designed to help the student achieve an end result, whether those funds are used for tuition, books, gas, rent, food or utilities. Regardless of what you decide to award at the local level, or even if you cannot award anything at the local level, you can still submit applications to LPI.

The best way to get the word out about the scholarship program - either your local program or the LPI program



- is to make sure your members are informed! Send out regular emails about scholarship opportunities, make announcements at your meetings, post information on your association's web site and/or social media accounts, and include articles about the program in your association's bulletin. More importantly, make sure the public knows about the program. Contact guidance counselors and teachers, or speak at career day functions or job fairs. Even if you cannot be there in person, print up flyers and ask the event coordinator if someone can distribute them. Talk to the school newspaper editor to see if the school will print an article for you or, better yet, if they will send one of their budding journalists to interview you. Ask your managing partner or office manager if you can put up a flyer in the lunchroom or send a firm-wide email about the program. Talk to your family and friends! You may find that you know someone who has a child, grandchild, niece or nephew who is going off the college, and who would be a perfect applicant.

READY, SET, JETT!

← Continued from page 6

I recently had the pleasure of being the guest speaker on "Eye on LPI" to talk about the Eula Mae Jett Scholarship Fund. If you didn't get a chance to watch the Facebook Live event, please check out the video on LPI's YouTube channel. We spoke in depth about the scholarship program and about ways to promote a career in the legal field. I encourage you to reach out to me at scholarship@legalprofessionalsinc. org if you have any questions about the Eula Mae Jett Scholarship Fund or if you need assistance creating your own local scholarship plan.

Legal Professionals Incorporated is passionate about its scholarship program and helping students work toward a career in the legal field. I am passionate about the scholarship program and promoting careers in the legal field. Together we CAN educate the next generation of support staff!



SYLVIA NERI MARSH is IPI's Career

Promotion/Scholarship Chair, and is a member of Orange County Legal Professionals Association. She first became a member of LPI in 2002 while working as a legal secretary in Lancaster, California. She is currently employed as a paralegal in the Taxation, Trusts and Estates department at Jeffer Mangels Butler & Mitchell LLP in their Irvine office. Sylvia is a two-time past president of Orange County LPA and resides in Rancho Santa Margarita, California.



Focus on Getting the Testimony You Need at Your Next Remote Deposition

with



REMOTE EXHIBIT MANAGER SERVICES

Let Barkley's expert Remote Exhibit Technicians empower you to:

- ✓ Introduce exhibits dynamically in response to testimony
- ✓ Zoom in and highlight key exhibit information
- ✓ Examine spreadsheets and columns of data more closely
- ✓ Record the deponent's exhibit annotations

CALL (800) 222-1231

Barkley.com

ANNUAL CONFERENCE OF DELEGATES AND BOARD OF GOVERNORS MEETING







egalProfessionalsInc.org







Legal Support Professionals

The theme of LPI's 87th Annual Conference of Delegates and Board of Governors Meeting was "Elevate Part II – It's All About the Climb." The room was full of energy and excitement since we were able to have a hybrid meeting which included a Friday night Virtual Vendor Party, the Board of Governors meeting where several awards were given out for the Membership Gain Contest, Annual Bulletin Contest, Eula Mae Jett Scholarship awards, and Chapter Achievement Contest, the Kalman S. Zemplany II CCLS luncheon to celebrate the new CCLSs, LPI President's presentation of the Elevate Awards, Leadership Team Award, Rising Star Award and President's Award, and an impromptu banquet. What a great weekend!













RHINO INVESTIGATION
AND PROCESS
SERVING LLC

VISIT US Illegalassistance.com

Proud Sponsors of LPI Events

ATTORNEY SUPPORT SERVICES

- Process Serving
- e-Filing
- Skip Tracing

INVESTIGATION (PI 188497)

- Workcomp Claims
- Surveillance
- Asset Research



1-833-711-3400 Rhino Process Serving LLC

2021 ANNUAL CONFERENCE AWARD WINNERS

PRESIDENT AWARDS

ELEVATE ("ELLY") AWARDS:

Barbara Barregar

Heather Nowak

Larry McGrew

Rod Cardinale, Jr.

Erika Garduno

Marci Frazier

Colleen Young

Jan Kuykendall, CCLS

LPI LEADERSHIP TEAM AWARD:

Legal Specialization Sections - Mary Lou Floyd, CCLS; Carmen Vasques; Maria Gonzalez, CCLS; Belinda Owens; Shannon Quigley; Janice Williams; M'Liss Bounds; Francie Skaggs; and Renee Evans, CCLS

RISING STAR AWARD:

Cyndee Sauceda, CCLS

PRESIDENT'S AWARD:

Heather Edwards

VICE PRESIDENT AWARDS

MEMBERSHIP GAIN

Group A - Dessert Palm

Group B - Beverly Hills Century City

Group's C-F - No winners

CHAPTER ACHIEVEMENT CONTEST

Group A - Conejo Valley

Group B - Orange County

Group C - San Francisco County

Group D - Santa Clara County

Group E - No Winner

Group F - San Diego

BULLETIN CONTEST

CLASS A: (0 - 30 MEMBERS)

FIRST PLACE

- Alameda County LPA - Editor, Winnie Owen

SECOND PLACE

- Marin County LPA - Editor, Kristi Edwards, CCLS

THIRD PLACE

- Conejo Valley LPA - Editor, Barbara Haussmann, **CCLS**



CLASS B: (31 - 65 MEMBERS)

FIRST PLACE

- San Francisco LPA - Co-Editors - Larry McGrew and Kate Cochran

SECOND PLACE

- Orange County LPA - Editor, Danielle Hernandez

CLASS C: (66 – 150+ MEMBERS)

FIRST PLACE

- San Diego LSA - Editor, Michelle Tice, CCLS

2021-2022 EULA MAE JETT SCHOLARSHIP WINNERS

Plan A - High School Student NO APPLICATIONS RECEIVED

PLAN B - COLLEGE STUDENT

1ST PLACE - \$2.000

Jessica Hernandez-Beltran

Sponsoring Association: Desert Palm LPA

2ND PLACE - \$1,000

Liliana Hernandez-Beltran

Sponsoring Association: Desert Palm LPA

1ST ALTERNATE

Abigail Van Diepen

Sponsoring Association: Stanislaus County LPA

Plan C - Career Change Student

1ST PLACE - \$2,000

Anastasiia Kantceva

Sponsoring Association: Santa Clara County LPA

2ND PLACE - \$1,000

Samantha Husher

Sponsoring Association: Santa Clara County LPA

THROUGH THE YEARS WITH ACLSA/LSI

BY MARY S. ROCCA, CCLS – SUBMITTED ON BEHALF OF ALAMEDA COUNTY LSA

Alameda County Legal Secretaries Association (ACLSA) was formed in 1936. This year we will celebrate 85 years of service to the legal community, and 85 years of providing our members with continuing legal education, networking, and the camaraderie we continue to enjoy these many years later - despite the pandemic.

As you might imagine, ACLSA has quite a storied history with many important achievements along the way.

ACLSA is proud to have had several of its members serve as LSI President.

- Mildred Drost served from 1942-1944 ... then 44 years later,
- Pat Parson served from 1980-1982 ... then 14 years later,
- I was proud to serve from 2004-2006. The years I spent on the LSI Executive Committee were ones of personal growth for me and remarkable growth for our association.

My career in the legal field began two weeks out of high school. In search of a summer job, I went to the unemployment office and, because of my secretarial skills, I was sent to a law office for what I thought was a temporary job until I began junior college in the Fall.

Even though I went to a small Catholic high school, we learned to type on IBM Selectric typewriters. Imagine my surprise when the office to which I was sent still had a manual typewriter! I did not last very long on that assignment. From there, I was sent to a small law office in Downtown Oakland, sharing support duties with a well-seasoned professional legal secretary. Although the training experience was rather painful (more for me than her, I think!), I was determined to learn as much as possible about the legal field and prove my worth.

Luckily, this office had all of the "modern" conveniences I had been used to in school. It was equipped with the IBM Selectric typewriter – and plenty of carbon paper and erasers! I was thrilled to have an opportunity to take dictation in person utilizing shorthand. It was only later in my career that dictaphones became the rage.

Quite often, the attorney I worked for preferred dictating in person rather than utilizing a machine, which was what I preferred.

Not long after my working career began, I was informed by a co-worker of the existence of Alameda County Legal Secretaries Association. I was delighted when I attended my first meeting and was able to interact with others who worked in the same profession as I. They understood the trials and tribulations of working in a law office – the stress of statutes of limitations and filing deadlines, and the idiosyncracies of some of the local court rules – and some of the attorneys!

This was not only a blessing to me, but my employers soon came to realize the importance of my membership and the networking it provided. Over the years, there were many times when my attorney would say "can you call someone in your little book (the LSI roster) and ask them about filing procedures in **** County?"

The days of carbon paper and doubleentry ledger sheets for bookkeeping are over, however, the benefits of membership in our professional organization continue to multiply.

Early on, realizing the multitude of benefits available through membership. I attended my first LSI conference as a delegate for ACLSA and was immediately drawn to the camaraderie, dedication and enthusiasm evident that weekend.

After that, I attended conferences whenever possible. I was hooked!! I had the honor of serving as ACLSA

Scholarship Chairman, and was thrilled to be involved on the State level.



Eventually, I took the plunge and ran for LSI Treasurer. I was defeated by Kay Thornburg; however, I was encouraged to run two years later, and the rest, as they say, is history!

My years as an officer for LSI were some of the best years of my life. It was a time of personal growth working toward the betterment of LSI, and a sense of satisfaction watching our association grow, mature and prosper.

And now, ACLSA and I look forward to the day our very own Donna Day is installed as LPI President!

> MARY S. ROCCA. CCLS, is a native

Californian, born and raised in the Bay Area. Mary attained her California Certified Legal Secretary (CCLS®) designation in 1990. Initially, Mary worked in general practice law firms, however in 1990 she selected the probate/ estate planning field as her main focus. After working with Margaret M. Hand for over 20 years as a legal secretary/paralegal and office manager, Mary retired in 2016. Mary has been a member of Alameda County Legal Secretaries Association since 1986 and has an honorary membership in her association. She served as President of Legal Secretaries, Incorporated from 2004 - 2006. Mary has been married to Lou for 47 years, has one amazing daughter and three wonderful grandsons.

QUARTERLY ASSIGNMENTS

2021-2022

THE FOLLOWING ASSOCIATIONS ARE EXPECTED TO SECURE ARTICLES FROM GUEST WRITERS FOR PUBLICATION IN THE MAGAZINE ISSUES SPECIFIED BELOW.

- a. August Issue (to be submitted no later than June 1st): Alameda County, Beverly Hills/Century City, Conejo Valley, Contra Costa County, Desert Palm, Fresno County, Humboldt County
- b. November Issue (to be submitted no later than September 1st): Livermore-Amador Valley, Long Beach, Los Angeles, Marin County, Merced County, Mt. Diablo, Orange County
- c. February Issue (to be submitted no later than December 1st): Placer County, Rio Hondo District, Riverside, Sacramento, San Diego, San Fernando Valley, San Francisco
- d. May Issue (to be submitted no later than March 1st): San Gabriel Valley, San Mateo County, Santa Clara County, Santa Cruz County, Santa Maria, Stanislaus County, Stockton-San Joaquin County, Trinity County

BOLD SIMPLE MEMORABLE



marketing design | presentations | trial graphics

REDROMAN creative

LORI MCELROY Creative Director

www.redromancreative.com redromancreative@gmail.com |

619.772.3335





ZOOM HOSTING

Depositions and Trials

Conf. Rooms

E-FILING PORTAL

Live Chat Concierge eFiling

SERVICE OF PROCESS

Registered and Bonded Process Servers

SUBPOENA NOTICE

Preparation On-Site Digital Copying

COURT **SERVICES**

Research Record Retrieval

TRIAL **SUPPORT**

Equipment Hot Seat Operator

WWW.SAYLERLEGAL.COM | 831.384.4030 | INFO@SAYLERLEGAL.COM

California Central Coast & Beyond



Buckle Up for Safety:

THE LAW FIRM'S GUIDE HANDLING CATASTROPHIC PERSONAL INJURY LITIGATION

Presented by Scott Herndon, Esq.

August 26, 2021 12:00 pm to 1:00 pm

- Members of ALL Six (6) Legal Specialization Sections (LSS) FREE!
- LPI Member/Local Association Member \$15
- Non-Members or Attorney \$30
- The price increases \$5 after 8.12.21
- Registration closes 8.19.21



Online registration and payment available at: https://www.legalprofessionalsinc.org/events/ or scan the QR Code

The Legal Specialization Sections is a program of Legal Professionals, Inc., an approved provider, and certifies that this seminar has been approved for minimum continuing education credit in the amount of 1.0 hours, by the State Bar of California.



Elected Officers



LYNNE PRESCOTT, CCLS



Vice President ROD CARDINALE, JR.



Appointed Officers -

Executive Advisor (Nominations/Elections Chair)
HEATHER EDWARDS



Parliamentarian JENNIFER L. PAGE, CCLS



Editor-In-Chief, Publications Revision Committee (CEC) LINDA LANE, CCLS



Editor, The Legal Professional (Marketing) BARBARA BARREGAR



Corp. Offc. →

KIM ORENO



Executive Secretary DONNA DAY



Treasurer BETTINA JACOBSON



Ed. Program Coordinator (CEC/ Marketing/Tech Committee)
DAWN R. FORGEUR, CCLS



Historian CORENE RODDER



Legal Specialization Sections Coordinator (CEC/Marketing) MARY LOU FLOYD, CCLS

LPI OFFICERS & CHAIRMEN

Legal Specialization Sections



Coordinator (CEC/Marketing) MARY LOU FLOYD, CCLS



Civil Litigation SHANNON QUIGLEY



Criminal/Family Law CAROLINA RAMOS, CCLS



Federal Law LAURA PUMERVILLE. CCLS



Editor-in-Chief (CEC) LINDA LANE, CÒLS



Publications Revision Committee

Editor, The Legal Professional's Handbook LISA DE LA O



Editor, Law Office Procedures Manual ELIZABETH ADAME, CCCLS



Law Office Administration MARIA GONZALEZ, CCLS



Probate/Estate Planning CARMEN VASQUES



Specialty BELINDA OWENS

Assistant Editor TERRIE QUINTON, CCLS



Assistant Editor PAMELA SCHULD, CCLS



Assistant Editor NORMA MARQUEZ

Continuing Education Counsel (CEC) — Marketing Committee



Educational Program Coordinator DAWN FORGEUR, CCLS



Legal Procedure /Blog Editor LARRY McGREW



Editor in Chief (PRC) LINDA LANE, CCLS

Legal Professional Training/

Seminars CYNDEE SAUCEDA, CCLS



California Certified Legal Secretary RITA BURNETT, CCLS



Legal Specialization Sections Leader MARY LOU FLOYD, CCLS



Coordinator/EC Liaison ROD CARDINALE, JR.



Legal Procedure /Blog Editor LARRY McGREW



Advertising RON ACKLAND



Legal Specialization Sections Leader MARY LOU FLOYD, CCLS



California Certified Legal RITA BURNETT, CCLS



Liaison to the Law Practice Management and Technology Section of the California Lawyers GWENDOLYN EDWARDS, CCLS



Career Promotion/Scholarship SYLVIA MARSH



Professional Liaison/Day in Court HEATHER NOWAK

Chairmen



2022 Annual Conference Co-Chair VIVIAN SHREVE, CCLS



Legal Procedure/Blog Editor (CEC/ Marketing/ Tech Committee) LARRY McGREW



2022 Annual Conference Co-Chair M'LISS BOUNDS



Legal Professional Training/Seminar (CEC/Marketing/Tech Committee) CYNDEE SAUCEDA, CCLS Professional Liaison/



California Certified Legal Secretary (CEC/Marketing) RITA BURNETT, CCLS



Social Media /Tech Committee Chair (Marketing/Tech Committee) ERIKA GARDUNO



Career Promotion/Scholarship (Marketing) SYLVIA MARSH



Liaison to the Law Practice Management and Technology Section of the California Lawyers Association (Marketing) GWENDOLYN EDWARDS, CCLS



Editor, Legal Professional's Handbook (PRC) LISA DE LA O



Editor, Law Office Procedures Manual (PRC) ELIZABETH ADAME, CCLS



Legacy Project Chair/Curator HEATHER EDWARDS

CCLS Certifying Board



Assistant Editor ELISE DRESSER, CCLS



Member (Chair) VIVIAN SHREVE, CCLS



Day In Court (Marketing) HEATHER NOWAK

Member MARIA BISHOP, CCLS



SALLY BUTTERWORTH, CCLS



Member BRENDA BRACY, CCLS

LPI Webinar Team -



LPI Webinar Team Chair RENEE EVANS, CCLS



LPI Webinar Team Assistant FRANCES SKAGGS



Assistant Editor LIDIA GANDEVIA, CCLS



Member LINDA GUBBA-REINER, CCLS



Attorney Member MATTHEW R. REED, ESQ.



Attorney Member NATALIE MORGAN, ESQ.



LPI Webinar Team Assistant JANICE WILLIAMS

Tech Committee



Editor, The Legal Professional BARBARA BARREGAR



Coordinator DAWN FORGEUR, CCLS



Member (Chair) - Social Media ERIKA GARDUÑO

Member - Legal Professional Training/Seminar CYNDEE SAUCEDA, CCLS



Member - Educational Program Coordinator DAWN FORGEUR, CCLS

Member

LPI Webinar Team Chair RENEE EVANS, CCLS





Member LPI Webinar Team Assistant FRANCES SKAGGS



Member - Legal Procedure / Blog Editor LARRY McGREW



Member LPI Webinar Team Assistant JANICE WILLIAMS



Social Media /Tech Committee Chair ERIKA GARDUÑO



ANNUAL HOLIDAY MOCK TRIAL TRADITION

SUBMITTED BY SACRAMENTO LSA



John Baldwin, the husband of one of our members, began writing mock trial scripts for Sacramento LSA ("SLSA") in 2005. The mock trials were so popular and so much fun that they became a holiday tradition. The holiday mock trials also include an ornament exchange, as well as the stuffing of Christmas stockings that are donated to the local Loaves & Fishes organization to benefit homeless men, women, and children in the community. Before his passing in 2017, John wrote 10 of the 14 mock trials in our collection and co-wrote another. The remainder of the mock trials were written or co-written by Lynne Prescott, CCLS.

Several of the mock trials were inspired by holiday programs such as: Rudolph the Red-Nosed Reindeer: How the Grinch Stole Christmas: A Christmas Carol; It's the Great Pumpkin, Charlie Brown; The Year Without a Santa Claus; and, Santa Claus is Coming to Town. Others were inspired by fairy tales and even current events.

The mock trials are written so that the actors do not have to memorize lines - they read directly from the script, which often results in an even better (and more hilarious) delivery. Costumes range from the very simple to the impressive and outrageous! There is always a jury, usually identified by their holiday sweaters and reindeer antlers or Santa

hats. The jurors never receive a copy of the script in order to keep deliberations and verdicts completely impartial and based solely on the evidence and testimony presented at trial. The judge for the mock trial is usually a local attorney, sitting judge, or an LPI officer. One year, we were able to hold the mock trial at a local law firm that actually had a mini courtroom as part of their office that they used to train and prepare their attorneys for trial. This past year, SLSA held its first completely virtual mock trial, and it was still just as fun as ever. Plus, we had the added benefit of members from other associations around the state that joined us for the evening and even played a couple of the characters!







ANNUAL HOLIDAY MOCK TRIAL TRADITION

Continued from page 24

SLSA's mock trial scripts have all been shared with LPI as part of the Day in Court library and are listed below. They are available upon request to the Professional Liaison/Day in Court Chair or Sacramento LSA.

- Burgermeister Meisterburger v. Kris Kringle
- Father Time (aka "Baby Face New Year") v. Fountain of Youth, Ltd.
- Grandma v. Santa
- Huff, Finagul, et al. v. Santa Claus
- North Pole v. Heat Miser

- People v. The Grinch
- Santa Claus v. Prince Harry
- Penguins of the North Pole v. Santa Claus
- Santa v. NORAD
- Scrooge v. Marley

- The Great Pumpkin v. The Major TV Networks
- Rudolph v. Santa Claus, Inc.
- Fairy Tale Courtroom Trial of the Big **Bad Wolf**
- Fairy Tale Courtroom People v. The Wicked Witch

The mock trials qualify for MCLE and CCLS credit, as well as LPI Chapter Achievement Points since they are considered a Day in Court event. Putting together the mock trial is not hard; it's mostly a lot of coordination and promotion. More importantly, it is one of the most fun, entertaining ways to present continuing education to the legal community.



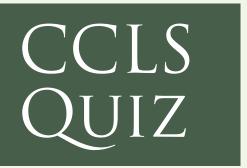






- 1 CAST OF BURGERMEISTER MEISTERBURGER
- 2 JUDGE MARY
- 3 POLAR BEARS OF THE NOTH POLE
- 4 OLD CRONE WITCH
- 5 PRINCE CHARMING
- 6 The Grinch and SHERIFF OF WHOVILLE
- 7 YUKON CORNELIUS
- 8 WINGED MONKEY
- 9 STOCKINGS FOR THE HOMELESS





Legal Computations - Math

DIRECTIONS: USING THE TABLE PROVIDED BELOW, DETERMINE THE CORRECT EXECUTOR FEES FOR EACH ESTATE VALUE LISTED. YOU MAY USE A CALCULATOR FOR THIS EXERCISE.

1. \$13,954,573

2. \$736,598

3. \$9,287,529

4. \$243,756

5. \$1,000,072

ON THE FIRST \$100,000 OF THE ESTATE, 4% ON THE NEXT \$100,000 OF THE ESTATE, 3% ON THE NEXT \$800,000 OF THE ESTATE, 2% ON THE NEXT \$9,000,000 OF THE ESTATE, 1% ON THE NEXT \$15,000,000 OF THE ESTATE, ½ OF 1%, AND ALL OVER \$25,000,000 TO BE DETERMINED BY THE COURT

DIRECTIONS: PERFORM THE CALCULATIONS NECESSARY TO ARRIVE AT THE CORRECT ANSWER FOR EACH QUESTION BELOW. YOU MAY USE A CALCULATOR FOR THIS EXERCISE.

- 6. You purchased your house for \$450,000, and it was later reassessed for \$300,000. What is the documentary transfer tax if the tax rate is \$1.10 per \$1000 of the purchase price?
- 7. You have taken a loan of \$19,000, with interest at 12% per annum. Your minimum payments are \$500 per month. What is your principal balance after 6 months?
- 8. What is the daily rental rate for a property whose monthly rent is \$1,032?
- 9. On March 15, 2017, your salary was \$63,900 per year. You will receive a 3% rate every year on January 1. What will your annual salary be on March 15, 2019?
- 10. If your client does not pay settlement funds of \$32,456 to plaintiff within 30 days of settlement, interest will accrue in the amount of \$15% per annum for each day the payment is late. Your client pays the settlement funds on the 63rd day from the date of settlement. What is the total payment being made?

CCLS QUIZ ANSWERS ON PAGE 26



Serving the legal community since 1961

Simply login, submit, track, & manage your services using our client portal.

CONTACT US

office:

(800) 675-5376

具 fax:

(866) 241-0051

email:

orders@directlegal.com

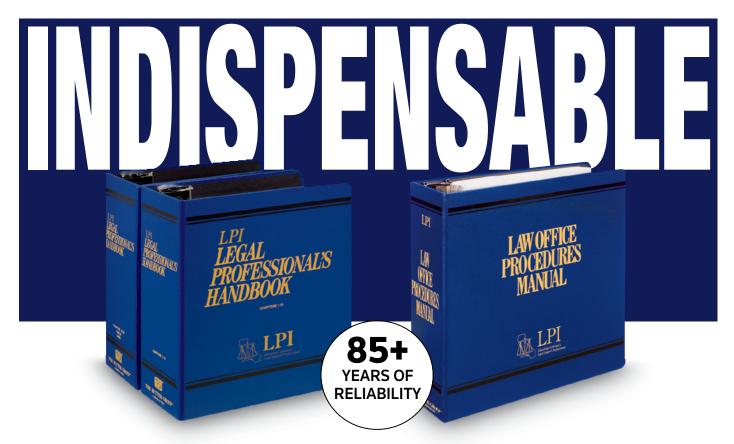


- Process Serving
- Skip Tracing
- Writ Levies
- Court Filing
- E-Filing
- Document Research and Retrieval
- Out of State Foreign Subpoena Service
- Photocopy & Reprographics



₩ WWW.DIRECTLEGAL.COM

○ 1541 Wilshire Blvd, Suite 550 Los Angeles, CA 90017



LEGAL PROFESSIONAL'S **HANDBOOK**

...THE ULTIMATE RESOURCE GUIDE!

Busy lawyers rely on their staff to handle many details of their practice. They look to you, as a professional, to know what to do, and when and how to do it. The Legal Professional's Handbook provides you with the answers ...just as it has for over 75 years! Each chapter contains detailed practice forms and step-by-step instructions covering every major area of California law practice. The Handbook is an invaluable resource to add to your entire reference library!

LPI MEMBERS-ONLY PRICE\$380.80 Nonmembers Price.....\$544

Price includes shipping. Add applicable sales tax. This title is updated annually for subscribers by replacement pages.

LAW OFFICE PROCEDURES MANUAL

...THE IDEAL TRAINING MANUAL FOR NEW STAFF!

This must-have manual and forms guide contains detailed practice forms for major areas of law practice, both civil and criminal, along with step-by-step instructions for completing them. The manual includes Judicial Council forms and California recording laws. The manual also provides procedural checklists, transcriptions and proofreading tips, sample calendar notations, practice tips for filing documents with the court, and a glossary of legal terms.

LPI Members-Only Price\$209.30 Nonmembers Price.....\$299

Price includes shipping. Add applicable sales tax. This title is updated bi-annually for subscribers by replacement pages.

Buy both LPI books together and get a discount! Combo price for both books......\$590.10

Price includes shipping. Add applicable sales tax.

COMPILED BY

LEGAL PROFESSIONALS, INCORPORATED

PUBLISHED BY

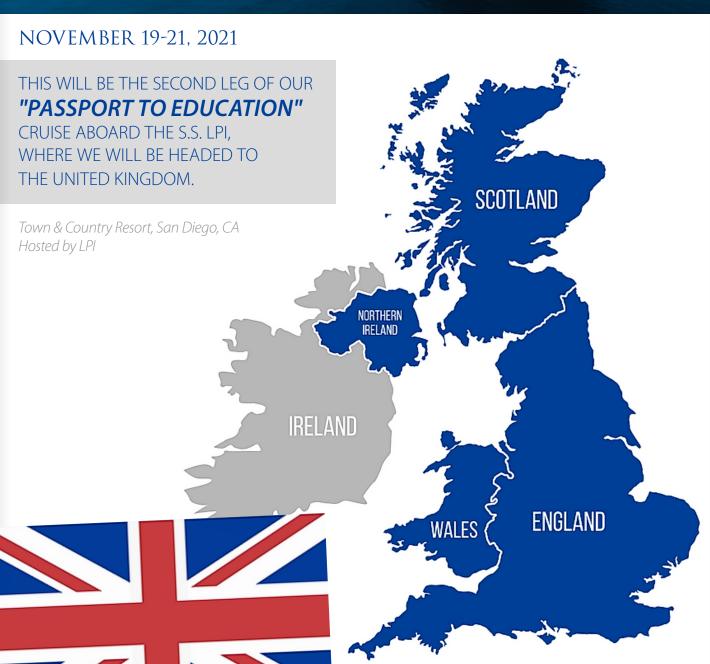




TO ORDER OR FOR MORE INFO, CALL (800) 747-3161 (EXT. 2)

www.RutterGroup.com™







REAL ESTATE 101



Presented by Paul DeAngelis, Esq.

August 19, 2021 12:00 - 1:00 pm



- Members of ALL Six (6) Legal Specialization Sections (LSS) FREE!
- LPI Member/Local Association Member \$15
- Non-LPI Member or Attorney \$30
- The price increases \$5 after August 5, 2021
- Registration closes August 12, 2021

Online registration and payment available at: https://www.legalprofessionalsinc.org/events/ or Scan the QR code







MOTION PRACTICE

WEBINARS ON DEMANI

AND MANY MORE!



The Legal Specialization Sections is a program of Legal Professionals, Inc., an approved webinars on demand have been approved for one minimum continuing education credit in LPI Member/Local Association Member - \$25 and Under Non-LPI Member or Attorney - \$50 and Under

Check out all of the Webinars on Demand on our website: sale/ or scan the QR below.

ANSWERS FROM QUIZ ON PAGE 20

CCLS QUIZ

ANSWER KEY

- 1. \$132,772.87
- 2. \$17,731.96
- 3. \$105,875.29
- 4. \$7,875.12
- 5. \$23,000.72

- 6. \$495
- 7. \$17,140
- 8. \$34.40
- 9. \$67,791.51
- 10. \$32,896.22





California Certified Legal Secretary A Program of LPI®



APPLICATION TO TAKE CCLS® EXAM

Mail Application, copy of LPI Membership Card (if applicable), and fees to: Vivian L. Shreve, CCLS, c/o WSGR, 650 Page Mill Road, Palo Alto, CA 94304 (Select one) (Select one) **Northern California** Saturday, September 18, 2021 Saturday, March 19, 2022 Southern California Saturday, September 18, 2021 Saturday, March 19, 2022 **<u>Deadline</u>**: Applications must be received **60 days** prior to the examination date. Late Application: Late Fees apply when Applications are received less than 60 days (but not less than 30 days) prior to the examination date, and accepted only if space is available. Deferral: Requests to defer to the next exam must be received at least 30 days prior to the exam date. **EXAMINATION FEES** Check **PavPal** Email exam application to Payable to "LPI" (Select Payment Type) Mail to above address CCLSCertifyingBoard@gmail.com. Payment link will be provided upon confirmation of eligibility to sit for exam. Non-LPI Members **LPI Members** On Time Registration Fee \$ 25.00 On Time Registration Fee \$ 75.00 **Examination Fee*** 100.00 Examination Fee* 100.00 Late Fee (if applicable) 45.00 Late Fee (if applicable) 45.00 TOTAL DUE w/o Late Fee: \$125.00 TOTAL DUE w/o Late Fee: \$175.00 **Personal Information** Name: Mailing Address: Last 4 digits of SSN: _____ Email: ____ _____Phone (Evening): _ Phone (Day): _ LPI Member: Yes (enclose copy of LPI Membership Card) Name of Local LPI Association: **Employment Information** Provide your legal secretarial employment information beginning with your most recent (or current) employment in order to confirm that you have at least two years' experience. Attach a supplemental page if you have not been in your current position for two years. _____ Dates of Employment: _ Position: _ Employer: (name and address) Supervisor's Phone: Supervisor: Supervisor's Email: _____ Summary of Duties: I certify that I have completed this application truthfully. I understand that a false statement may result in the rejection of this application or revocation of my certification. I understand and agree that the contents of the examination are confidential and not to be discussed with anyone, and that my employment record will be verified by a member of the California Certified Legal Secretary Certifying Board.

Applicant Signature

*Fees subject to change without notice.

Rev. April 2020



September 16, 2021 12:00 PM to 1:00 PM

UNDERSTANDING THE VALUE OF ESTATE PLANNING AND THE PROBATE ADMINISTRATION PROCESS

PRESENTED BY: ANDREW J. DIGNAN, ESQ. ATTORNEY AT BERLINER COHEN LLP

The Legal Specialization Sections is a program of Legal Professionals, Inc., an approved provider, and certifies that this seminar has been approved for one minimum continuing education credit in the amount of 1.0 hour by the State Bar of California.

- Members of ALL Six (6) Legal Specialization Sections (LSS) FREE!
- **LPI Members/Local Association Members \$25**
- Non-LPI Member or Attorney \$45
- The price increases \$5 after September 2, 2021
- Registration closes September 9, 2021





JOIN NOW!

The LSS is a program of Legal Professionals, Inc. (LPI)*, dedicated to providing continuing legal education for legal professionals.

*Membership in the Legal Specialization Sections is separate from membership in LPI and requires a separate application and fee process.

Visit https://www.legalprofessionalsinc.org/ for pricing & membership.

Continuing education for the legal professional

COST

FOR LPI MEMBERS:

- \$75 ALL 6 SECTIONS
- \$20 INDIVIDUAL **SECTIONS**

FOR NON-LPI MEMBERS:

- \$150 ALL 6 SECTIONS
- \$40 INDIVIDUAL SECTIONS



BONUS!

JOIN ALL 6 SECTIONS AND LSS LIVE **WEBINARS ARE INCLUDED FOR FREE!**



BENEFITS

- **MCLE HOURS**
- **CCLS HOURS**
- MONTHLY & QUARTERLY WEBINARS
- QUARTERLY NEWSLETTER

SECTIONS

- Civil Litigation
- Criminal & Family Law
- Federal Law
- Specialty Law
- Probate & Estate Planning
- Law Office Administration

LPI ROSTER | 2021-2022

ELECTED OFFICERS

PRESIDENT

LYNNE PRESCOTT, CCLS

E-mail: president@legalprofessionalsinc.org

VICE PRESIDENT

ROD CARDINALE, JR.

E-mail: vicepresident@legalprofessionalsinc.org

EXECUTIVE SECRETARY

DONNA DAY

E-mail: executivesecretary@legalprofessionalsinc.org

TREASURER

BETTINA JACOBSON

E-mail: treasurer@legalprofessionalsinc.org

APPOINTED OFFICERS

EXECUTIVE ADVISOR (NOMINATIONS AND ELECTIONS CHAIR)

HEATHER EDWARDS

E-mail: executiveadvisor@legalprofessionalsinc.org and

nom.elections@legalprofessionalsinc.org

PARLIAMENTARIAN

JENNIFER L. PAGE, CCLS

E-mail: parliamentarian@legalprofessionalsinc.org

EDITOR-IN-CHIEF, PUBLICATIONS REVISION COMMITTEE (CEC)

LINDA LANE, CCLS

E-mail: editorinchief@legalprofessionalsinc.org

EDITOR, THE LEGAL PROFESSIONAL (Marketing)

BARBARA BARREGAR

E-mail: TLPeditor@legalprofessionalsinc.org.

EDUCATIONAL PROGRAM COORDINATOR (CEC/Marketing)

DAWN R. FORGEUR, CCLS

E-mail: cec@legalprofessionalsinc.org

HISTORIAN

CORENE RODDER

E-mail: historian@legalprofessionalsinc.org

LEGAL SPECIALIZATION SECTIONS COORDINATOR (CEC/Marketing)

MARY LOU FLOYD, CCLS

E-mail: lss@legalprofessionalsinc.org

CORPORATE OFFICE

ADMINISTRATOR

KIM ORENO

E-mail: kim@legalprofessionalsinc.org

CHAIRMEN

2022 ANNUAL CONFERENCE CO-CHAIR

VIVIAN SHREVE, CCLS

E-mail: 2022annualconf@legalprofessionalsinc.org

2022 ANNUAL CONFERENCE CO-CHAIR

M'LISS BOUNDS

E-mail: 2022annualconf@legalprofessionalsinc.org

ADVERTISING (Marketing/Tech Committee)

RON ACKLAND

E-mail: advertising@legalprofessionalsinc.org

CALIFORNIA CERTIFIED LEGAL SECRETARY (CEC/Marketing)

RITA BURNETT, CCLS

E-mail: cclschair@legalprofessionalsinc.org

CAREER PROMOTION/SCHOLARSHIP (Marketing)

SYLVIA MARSH

E-mail: scholarship@legalprofessionalsinc.org

EDITOR, THE LEGAL PROFESSIONAL'S HANDBOOK (PRC)

LISA DE LA O

E-mail: lpheditor@legalprofessionalsinc.org

EDITOR, LAW OFFICE PROCEDURES MANUAL (PRC)

ELIZABETH ADAME, CCLS

E-mail: lopmeditor@legalprofessionalsinc.org

LEGACY PROJECT CHAIR/CURATOR

HEATHER EDWARDS

E-mail: legacy@legalprofessionalsinc.org

LEGAL PROCEDURE/BLOG EDITOR (CEC/Marketing/Tech Committee)

LARRY McGREW

E-mail: legalprocedure@legalprofessionalsinc.org

LEGAL PROFESSIONAL TRAINING/SEMINAR (CEC/Marketing/Tech

Committee)

CYNDEE SAUCEDA, CCLS

E-mail: lptchair@legalprofessionalsinc.org

PROFESSIONAL LIAISON/DAY IN COURT (Marketing)

HEATHER NOWAK

E-mail: profliaison.dic@legalprofessionalsinc.org

SOCIAL MEDIA (Marketing/Tech Committee)

ERIKA GARDUÑO

E-mail: socialmedia@legalprofessionalsinc.org

LIAISON TO THE LAW PRACTICE MANAGEMENT & TECHNOLOGY SECTION OF THE CALIFORNIA LAWYERS ASSOCIATION (Marketing)

GWENDOLYN EDWARDS, CCLS

E-mail: lpmtliaison@legalprofessionalsinc.org

LEGAL SPECIALIZATION SECTIONS

COORDINATOR (CEC/Marketing)

MARY LOU FLOYD, CCLS

E-mail: lss@legalprofessionalsinc.org

CIVIL LITIGATION SECTION LEADER

SHANNON QUIGLEY

E-mail: civil.litigation@legalprofessionalsinc.org

CRIMINAL/FAMILY LAW SECTION LEADER

CAROLINA RAMOS, CCLS

E-mail: criminal.family.law@legalprofessionalsinc.org

FEDERAL LAW

LAURA PUMERVILLE, CCLS

E-mail: federal.law@legalprofessionalsinc.org

LAW OFFICE ADMINISTRATION SECTION LEADER

MARIA GONZALEZ, CCLS

E-mail: law.office.administration@legalprofessionalsinc.org

PROBATE/ESTATE PLANNING SECTION LEADER

CARMEN VASQUES

E-mail: probate.estateplanning@legalprofessionalsinc.org

BELINDA OWENS

E-mail: specialty.law@legalprofessionalsinc.org

PUBLICATIONS REVISION COMMITTEE

EDITOR-IN-CHIEF (CEC)

LINDA LANE, CCLS

E-mail: editorinchief@legalprofessionalsinc.org EDITOR, LEGAL PROFESSIONAL'S HANDBOOK

LISA DE LA O

E-mail: lpheditor@legalprofessionalsinc.org

EDITOR, LAW OFFICE PROCEDURES MANUAL ELIZABETH ADAME, CCCLS

E-mail: lopmeditor@legalprofessionalsinc.org

LPI ROSTER | 2021-2022

ASSISTANT EDITORS -

ELISE DRESSER, CCLS

E-mail: prcassted1@legalprofessionalsinc.org

TERRIE QUINTON, CCLS

E-mail: prcassted4@legalprofessionalsinc.org

PAMELA SCHULD, CCLS

E-mail: prcassted5@legalprofessionalsinc.org

NORMA MARQUEZ

E-mail: prcassted6@legalprofessionalsinc.org

LIDIA GANDEVIA, CCLS

E-mail: prcassted7@legalprofessionalsinc.org

CCLS CERTIFYING BOARD

MEMBER (CHAIR)

VIVIAN SHREVE, CCLS

E-mail: ccls.cbchair@legalprofessionalsinc.org

MEMBERS.

MARIA BISHOP, CCLS

E-mail: ccls.cbm2@legalprofessionalsinc.org

SALLY BUTTERWORTH, CCLS

E-mail: ccls.cbm1@legalprofessionalsinc.org

BRENDA BRACY, CCLS

E-mail: ccls.cbm3@legalprofessionalsinc.org

LINDA GUBBA-REINER, CCLS

E-mail: ccls.cbm4@legalprofessionalsinc.org

ATTORNEY MEMBERS -

MATTHEW R. REED, ESQ.

E-mail: mreed@wsgr.com

NATALIE MORGAN, ESQ.

E-mail: nmorgan@wsgr.com

LPI WEBINAR TEAM

LPI WEBINAR TEAM CHAIR

RENEE EVANS, CCLS

E-mail: lpiwebinarchair@legalprofessionalsinc.org

LPI WEBINAR TEAM ASSISTANT

FRANCES SKAGGS

E-mail: lpiwebinarasst1@legalprofessionalsinc.org

LPI WEBINAR TEAM ASSISTANT

IANICE WILLIAMS

E-mail: lpiwebinarasst2@legalprofessionalsinc.org

CONTINUING EDUCATION COUNCIL (CEC)

EDUCATIONAL PROGRAM COORDINATOR

DAWN FORGEUR, CCLS

EDITOR IN CHIEF

LINDA LANE, CCLS

CALIFORNIA CERTIFIED LEGAL SECRETARY

RITA BURNETT, CCLS

LEGAL PROCEDURE/BLOG EDITOR

LARRY McGREW

LEGAL PROFESSIONAL TRAINING/SEMINARS

CYNDEE SAUCEDA, CCLS

LEGAL SPECIALIZATION SECTIONS COORDINATOR

MARY LOU FLOYD, CCLS

MARKETING COMMITTEE

COORDINATOR/EC LIAISON

ROD CARDINALE, JR.

ADVERTISING

RON ACKLAND

CALIFORNIA CERTIFIED LEGAL SECRETARY

RITA BURNETT, CCLS

CAREER PROMOTION/SCHOLARSHIP

SYLVIA MARSH

CCLS CERTIFYING BOARD, CHAIR

VIVIAN SHREVE, CCLS

EDITOR, THE LEGAL PROFESSIONAL

BARBARA BARREGAR

EDUCATIONAL PROGRAM COORDINATOR

DAWN R. FORGEUR, CCLS

LEGAL PROCEDURE/BLOG EDITOR

LARRY McGREW

LEGAL SPECIALIZATION SECTIONS COORDINATOR

MARY LOU FLOYD, CCLS

LIAISON TO THE LAW PRACTICE MANAGEMENT AND TECHNOLOGY

SECTION OF THE CALIFORNIA LAWYERS ASSOCIATION

GWENDOLYN EDWARDS, CCLS

PROFESSIONAL LIAISON/DAY IN COURT

HEATHER NOWAK

SOCIAL MEDIA/TECH COMMITTEE CHAIR

ERIKA GARDUÑO

TECH COMMITTEE

MEMBER (CHAIR)

ERIKA GARDUÑO

EDUCATIONAL PROGRAM COORDINATOR

DAWN R. FORGEUR, CCLS

ADVERTISING

RON ACKLAND

LEGAL PROCEDURE/BLOG EDITOR

LARRY McGREW

LEGAL PROFESSIONAL TRAINING/SEMINAR

CYNDEE SAUCEDA, CCLS

LPI WEBINAR TEAM CHAIR

RENEE EVANS, CCLS

LPI WEBINAR TEAM ASSISTANT

FRANCES SKAGGS

LPI WEBINAR TEAM ASSISTANT

JANICE WILLIAMS

LPI WEBSITE

www.legalprofessionalsinc.org



NOTE: This list is maintained for use by members of Legal Professionals Inc. Agents for insurance and financial providers are available as resources when members inquire about benefits. Please use this as a starting point; ask for information, compare policy coverage and prices. For information, call these representatives directly. For questions and concerns regarding Member Benefits, please contact the LPI Vice President at vicepresident@legalprofessionalsinc.org.

LEGALSHIELD/IDSHIELD

Contact: Courtney Coats, Independent Associate (925)580-6446 | coats8@legalshieldassociate.com LegalShield offers legal, identity theft protection, along with a massive Perks Program with significant savings to over 500 local and national companies.

WORKING ADVANTAGE

Toll Free: (800) 565-3712 | www.workingadvantage.com Discounts on events, movies, themeparks, livetheater, sporting events, ski tickets, hotels, family events, gift cards and more. Member ID: Contact LPI Corporate Office at info@legalprofessionalsinc.org

HERTZ CORPORATION

Effective Date: June 1, 1996 CDP Card #447698 (800)654-3131 | www.hertz.com

NORTHWESTERN MUTUAL Charles Hamilton

515 South Flower Street, 34th Floor Los Angeles, CA 90071 (213) 243-7033 | www.charleshamilton.nm.com charles.hamilton@nm.com Comprehensive Financial Planning and Wealth Management

EMPLOYEE AND MEMBER DISCOUNTS

https://www.employeeandmemberdiscounts.com/ employee-discounts-and-offers/legal-professionals-incorporated/ Discounts on auto and car, entertainment, financial, health and medical, home services, insurance and warranty services, travel and vacation, pet care, and other unique offers.

PROVIDENT CREDIT UNION

303 Twin Dolphin Drive P.O. Box 8007 Redwood City, CA 94603-0907 (800) 632-4699 | (650) 508-0300 www.providentcu.org | All LPI members are eligible to join.

LA FINANCIAL FEDERAL **CREDIT UNION**

P.O. Box 6015 Pasadena, CA 91102-6015 (800) 894-1200 | www.lafinancial.org Open to anyone working or living in L.A. County, or referrals from existing member.

CAPITAL INVESTMENT ADVISERS Emerson J. Fersch, CFP, ChFC, CLU, CASL

5000 E. Spring Street, Suite 200 Long Beach, CA 90815 Office: (562) 420-9009 or (877) 270-9342 Fax: (562) 420-9955 | www.ciadvisers.com Retirement Planning/Investment Management, Pension and 401K Rollover Consulting, Comprehensive Financial Planning



CONNECT. STRATEGIZE. SIMPLIFY. TRANSFORM.

You know the law. We know the litigation process. Stay focused on what you do best and let us handle the rest File Thru Trial.

- **Court & Process**
- **Investigations**
- **Digital**
- Records
- **Depositions**

The First Legal team is ready to help! Call 800.889.0111 or visit firstlegal.com.











COURT & PROCESS INVESTIGATIONS

DIGITAL

DEPOSITIONS





JANNEY Octal



REGISTER YOUR NEW ACCOUNT NOW AT

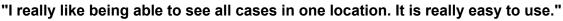


[Portal features and functionality include]

- Electronic Filing and Electronic Service capable
- A "Route Pick-Up" delivery option for our Retainer Clients with a daily pick-up.
- User-friendly web interface tested by legal professionals and court approved.
- Securely create accounts and add users 24/7 using a completely paper-less process.
- Easily place orders and maintain a complete record of your cases & documents.
- View and share status communication updates with colleagues and clients.

Let us add you to the growing list of clients who are using the portal to make their jobs easier.

- "I am LOVING the new system! Seriously...very user friendly."
- Alison (Orange County Client)
- "Just wanted you to know that I've now used the new portal for two filings and am VERY happy with it. Super easy to use."
- Darla (Los Angeles Client)



- Miguel (Orange County Client)





Los Angeles

1545 Wilshire Blvd. Ste. 311 Los Angeles, CA 90017 (213) 628-6338

Orange County

840 N. Birch Street Santa Ana, CA 92701 (714) 953-9451

Inland Empire

455 W. La Cadena Ste. 17 Riverside, CA 92501 (951) 369-8369

Ventura

801 S. Victoria Ave. Ste.304 Ventura, CA 93003 (805) 650-9077