



California Certified Legal Secretary
A Program of LSI®



APPLICATION FOR CCLS® RECERTIFICATION

Mail Application for Recertification and fees of \$25 payable to "LSI"
to the following address:

**Holly Wong, CCLS, CCLS Recertification Chair
c/o Claremont Law Group
618 W. Baseline Road
Claremont, CA 91711**

Name: _____	
Mailing Address: _____	
Last 4 digits of SSN: _____ Email: _____	
Phone (Day): _____	Phone (Evening): _____
LSI Member: <input type="checkbox"/> Yes (<i>enclose copy of LSI Membership Card</i>) <input type="checkbox"/> No	
Name of Local LSI Association: _____	

- I have completed the required 15 hours of continuing education during a three-year period. Certificates of attendance for the recertification period are attached or have previously been provided to the Certifying Board, and I have enclosed the \$25 recertification fee, payable to LSI, with this application.
- I retired from the legal secretary profession, effective _____. I certify that I no longer perform duties required of a legal secretary. No recertification fee is required.
- I became a member of the California State Bar, effective _____. A copy of my current membership card is attached, and I have enclosed the \$25 recertification fee, payable to LSI, with this application.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration was executed on _____, 20____, at _____, California.

Applicant Signature

Space below for CCLS® Certifying Board use only.

Date Certified: _____

Recertified: _____

Expiration Date: _____