



LPI

*Educating California's
Legal Support Professionals*

Top Ten Excel Tricks for Legal Professionals

Excel in Excel!

Join us as we dive into the
Top 10 Excel Tips and Tricks for
Legal Professionals!

Freeze Panes; Sorting and Filtering;
Auto Size Columns and Rows;
Auto Fill; Printing Tricks;
Display Formulas;
Instant Calculation...and more!

JULY TECHNOLOGY TRAINING

Presented By:

Legal Support Solutions

Choose The Date That
Works For You
July 6 or July 21

12:00-1:00 PM

LPI Member Non-LPI member

\$25

\$45

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recorded.

For further information or group
registrations email:
training@legalprofessionalsinc.org

About the Trainer



Marni Beach offers a unique combination of over 25 years of civil litigation legal secretary experience and advanced computer support and technology training skills.

No matter the topic, Marni always delivers upbeat, user friendly training, easily adapting to both attorney and support staff environments of any size and level of experience.

With a professional yet relaxed teaching style, a sincere love to teach, a vast knowledge-base and sense of humor, your training sessions with Marni are guaranteed to be both educational and enjoyable.

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