LPI LEGAL PROFESSIONALS INCORPORATED

Educating California's Legal Support Professionals

LEGAL TECHNOLOGY TRAINING



Part II:

Microsoft Copilot

for Legal Professionals: Advanced Workflows and Practical Application

Presented by:

June Hunter

LPI Member - $25

Non-Member - $55

Tuesday, February 16, 2027

12:00 p.m. - 1:00 p.m.

WEBINAR

Take your Microsoft Copilot skills to the next level. This advanced session will dive deeper into practical workflows across Word, Excel, Outlook, and Teams, with real-world examples for legal professionals. Learn how to create customized prompts, improve accuracy, streamline complex tasks, and integrate Copilot into your daily workflow, while continuing to focus on ethical use, data security, and best practices in a legal environment.



About the Instructor

June Hunter

June Hunter is a Technical Enablement Sr. Specialist at DISCO and teaches computer essentials at UC San Diego Division of Extended Studies in their ABA-approved Paralegal Studies program.

Go to www.legalprofessionalsinc.org/events/ to register.

For information or group registrations:

Training@LegalProfessionalsInc.org

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This webinar is approved for California Minimum Continuing Legal Education (MCLE) credit in the amount of 1.0 credit hours, including 1.0 credit hours of technology credit. This webinar is also approved for 1.0 hour of CCLS credit.

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