

# The Legal Spreadsheet Survival Guide: Excel Tips That Actually Help



Presented by: **June Hunter**

LPI Member - \$25  
Non-Member - \$55

**Tuesday, September, 8, 2026**  
**12:00 p.m. - 1:00 p.m.**

Excel doesn't have to be overwhelming. This practical webinar is designed specifically for legal professionals who want straightforward, useful Excel tips they can apply immediately. Learn how to clean up and organize data, use simple formulas, avoid common mistakes, and work more efficiently with spreadsheets in a legal setting. Whether you're tracking information, reviewing data, or preparing reports, these real-world tips will help you save time, reduce errors, and make Excel work for you.



### *About the Instructor*

June Hunter is a Technical Enablement Sr. Specialist at DISCO and teaches computer essentials at UC San Diego Division of Extended Studies in their ABA-approved Paralegal Studies program.

For information or group  
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This webinar is also approved for  
1.0 hour of CCLS credit.

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