



# Microsoft Word Styles

Instructor:  
**June Hunter**



The styles feature in Word is a useful, time-saving tool that will allow you to streamline your work. This webinar will take a deep dive into Word's features, including built-in themes, how to identify, create and modify styles, and how to troubleshoot formatting issues.

February 8, 2024  
12:00 P.M.-1:00 P.M.

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## About the Trainer

June Hunter is a Technical Enablement Sr. Specialist at DISCO and teaches computer essentials at UC San Diego Extension in their ABA-approved Paralegal Studies program.

June Hunter is an affiliate of Legal Professionals, Incorporated, an approved provider, and certifies that this activity is approved for 1.0 hour of CCLS credit.