

Microsoft Office

Intermediate Excel

NOVEMBER TECHNOLOGY TRAINING

Presented By: June Hunter

NOVEMBER 15, 2022 12:00-1:00 PM

LPI Member Non-LPI member \$25 \$45

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Join us as we learn some MORE skills in Excel

- Formulas are more than just adding and subtracting
- Pivot Tables can make your analysis more interesting
- and More . . .

About the Trainer



June Hunter has worked for many mid and large-sized law firms with her experience beginning in 1990. June has worked in many different capacities during her career which has included legal secretary, Firm Wide Trainer/IT Help Desk, Litigation Support, and Paralegal. June's experience has required her to perform on multiple levels including as an eDiscovery analyst, technological trainer, as well as providing customer support through manning of the IT helpdesk and in the litigation support role during trial. June is currently a Technical Enablement Sr. Specialist at DISCO. June is an adjunct teacher at UC San Diego Extension in their ABA-approved Paralegal Studies program teaching Computer Essentials for the Legal Professional. June volunteers her time to the education of other legal professions including teaching computer classes through the San Diego Legal Secretaries Association.

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